



**Addendum No. 3
Senior IT Project Manager
K22-0054-29**

02/18/2022

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Clarifications:

C8. Remove A47. Replace with: See Section IV., C., 2., f., (2).

Questions:

- Q69. Are there any technical resources available to the PM? If so, what part of the organization do they come from? SOW requirements D.2.c, D.2.d, D.3.c refer to Project Teams, please define a project team.
- A69. The technical resources come from the following organizations: infrastructure, network, database administration, systems development, developers, architectures, business analysts, testers, and trainers.
- Q70. What part of the organization provides the IT Systems Integrator?
- A70. Working with system integrators will depend on the project. In most cases, systems integrators are required for infrastructure specific projects.
- Q71. With several products and services contracted (SaaS, IaaS, PaaS, COTS Case Management), what product(s) is used to track problem reports, vendor related issues, and supporting documentation.
- A71. ServiceNow is used for incident and change management. The Project Management Office (PMO) provides templates for all project related documentation including issues/risks management.
- Q72. Question 68 references 'the contractor have 3 years of recruiting and staffing experience', does the term contractor refer to the Sr IT PM resource or the company submitting the bid.
- A72. Contractor refers to the Offeror submitting the proposal.
- Q73. Section IV ends at D2 which refers the confidentiality. Is the answer to Question 47 correct?
- A73. No, see C8.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-1263 or email me at Victoria.Nellis@mdcourts.gov

Victoria Nellis
Procurement Officer