



# Administrative Office of the Courts

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## Operations Division

### Questions/Responses No. 1 to the Request for Proposals (RFP) K21-0016-29 DevOps Engineer Resource

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

Question 1: Considering the current lockdown state at the State offices, could you please consider submittal of response by email?

**Response: No. The Administrative Office of the Courts (AOC) is fully operational.**

Question 2: Is anybody providing these services for the State? If so, who is the vendor company and when is that contract ending?

**Response: Yes, however, this information is not relevant to the scope.**

Question 3: Is the resources procured thru this solicitation expected to work on-site or remote?

**Response: Please see section 2.4 of the RFP.**

Question 4: Is there an incumbent on this project?

**Response: Yes.**

Question 5: Will there be a pre-proposal conference for this RFP?

**Response: No.**

Question 6: For the RFP for the DevOps Engineer Resource can you confirm if the \$10 million Cyber Insurance is required?

**Response: Yes.**

Question 7: Are we to submit candidates with our Technical proposal?

**Response: Yes, please attach resume with technical proposal. Please refer section 3-Proposal format, RFP page 22.**

Question 8: Can the resource be Permanent Employee W2 or contractor on C2C?

**Response: The AOC will consider all candidates eligible to work in the United States.**

Question 9: Is this requirement only for US Citizen and Green Card holder? Is some work authorization allowed for this position like H1B or EAD or OPT/EAD?

**Response: The AOC will consider all candidates eligible to work in the United States.**

Question 10: Do you have a required degree or education? Certifications?

**Response: Please refer section 2, page 12-13.**

Question 11: With the current Covid-19 situation, will you allow Telecommute/Remote Work? If yes what percentage?

**Response: Selected candidate will be required to report on site as per section 2.4 of the RFP.**

Question 12: Could you please allow us to submit the C2S proposal response via email instead of Paper submission as the COVID-19 situation continues to unfold?

**Response: Please submit proposal response as per RFP instructions.**

Question 13: Is there possibility to allow web interview for our candidates?

**Response: Yes, we can accept remote video conferencing for candidates.**

Question 14: The selected candidates can do remote work?

**Response: No.**

Question 15: When would you announce the final awardee?

**Response: We estimate to announce the award in October 2020.**

Question 16: What is the expected budget for this contract? If you cannot specify, could you provide a target range? 0-25,000, 25,000 – 50,000, 50,000-100000, 100000-250000, 250000+

**Response: The AOC does not share budgetary information.**

Question 17: Would you prefer the electronic proposal copy on a CD or a USB stick?

**Response: Either form is acceptable, however, USB preferred.**

Question 18: Is there a not-to-exceed rate or a recommended rate for the DevOps resource?

**Response: The AOC does not share budgetary information.**

Question 19: Is there a pre-proposal conference planned? If so, when?

**Response: No.**

Question 20: How should we submit resumes for this requirement? Are they part of the technical proposal?

**Response: Yes, please submit with technical proposal. Please refer section 3-Proposal format, RFP page 22.**

Question 21: Considering the COVID 19 situation are we still expected to do manual submissions?

**Response: Please submit responses as per the RFP instructions.**

Question 22: Please see Section 3.2 and 3.4 of RFP. These contradict on the no of copies for submission. Kindly confirm.

**Response: Section 3.2 is correct. An amendment will be issued.**

Question 23: The requirement is not stating anything on educational qualification, please confirm.

**Response: There are no educational requirements in the RFP. Please refer to required experience in Section 2.2 on page 13.**

Issued by: Sejal Lakhawala  
Procurement Officer  
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