Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the

Request for Proposals (RFP) K21-0074-29

JAVA Engineer Analyst

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Is there an incumbent?
   Response: No.

2. Question: Can proposals be submitted via email?
   Response: No, they cannot be submitted via email. Refer to section 1.9 of the RFP.

3. Question: What is the budget for this project?
   Response: The Judiciary does not share budgetary information.

4. Question: Is it mandatory to involve subcontractors?
   Response: No.

5. Question: Do we need to submit copies of candidates' qualifications along with the Proposals?
   Response: Yes

6. Question: Can corporate references be substituted for CEO career references?
   Response: The Judiciary encourages everyone to submit all available references.

7. Question: Does 24/7 on call occur often?
   Response: Calls can vary.

8. Question: Are there any specific preference for local candidates?
   Response: No.

9. Question: How should the electronic version be labeled?

Response: Refer to section 1.9 of the RFP.

10. Question: Is there an MBE goal mandate?
    Response: Refer to section 1.23 of the RFP.

11. Question: Are in-person interviews mandatory or are virtual interviews allowed?
    Response: Virtual interviews are allowed.

12. Question: What are the expected work hours and are they flexible?
    Response: Normal operational hours are 8:30am to 5:00pm (EST) Monday- Friday. There is some flexibility available.

13. Question: Do we need to submit attachment G with the proposal?
    Response: Yes.

14. Question: Are there any specific Visa requirements?
    Response: Offerors must only propose candidates who are authorized to work in the United States. The candidate must meet this requirement and the Judiciary will not act as a sponsor, as the candidates will not be employed by the Judiciary.

15. Question: Is PHYTON a mandatory requirement?
    Response: PHYTHON experience is not a requirement but experience with a scripting language is a plus.

16. Question: Will the Jr. JAVA Software Developer be affiliated with this position?
    Response: They will be a part of one team but will work on different projects.

17. Question: Per the on-site requirement, can this function be done remotely?
    Response: No.

18. Question: Pertaining to the Contract, number 26. Can the limitation of liability be changed from 5x to 2x the not to exceed amount?
    Response: This language is contained in the Contract with the successful Offeror. Discussions regarding language in the Contract would take place after an award recommendation is made. If an Offeror takes exception to any of the terms and conditions, these objections should be so stated in the Technical Proposal.

19. Question: What is the make-up of the team the JAVA Engineer will be working with?
    Response: There are 2 lead developers and 20 people in total that make-up the team.

20. Question: Does the State require a public trust clearance?
    Response: No.

21. Question: Would the JAVA engineer be a senior developer or architecture level?
    Response: Senior developer.

22. Question: Are there various enhancements of the existing AIS/other JAVA applications planned by JIS? If yes, what are they?
    Response: The RFP is specific to AIS enhancements and modifications.

23. Question: It states that all work will be performed on-site at the JIS Department in

Annapolis unless otherwise authorized. After some time, does JIS think that remote will be allowed, at least on a multiple days per week basis?
   Response: No.

24. Question: Do we need to submit copies of Candidate's education qualifications along with the bid?
   Response: Yes.

25. Question: With all qualifications met for experience in tools and teams, can the Bachelor of Science be in Applied Information Technology in place of Computer Science?
   Response: Yes.

Issued by: Valerie L. Mitchell
Procurement Officer
May 17, 2021