



Administrative Office of the Courts

Operations Division

Amendment #4

Request for Proposal

Howard County's Office of Problem Solving Courts- Drug Testing Supplies

Contract Number K19-0023-42B

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

Contract Number:	K19-0023-42B
Questions and Answer III:	<p>1. The Judiciary released this bid on July 19th and it is currently due on July 31st, which affords less than 2 weeks for vendors to reply. Moreover, for out-of-state vendors who have to send the bid via mail/courier, this amounts to about one week to put a proposal together. Would the Judiciary consider extending the due date so vendors have a little more time to prepare a full response? <u>Extended until August 10, 2018 by 2pm.</u></p> <p>2. For the electronic version of the proposal, if bidders are using thumb drives, may these only bear the bidder's company name on them, with the file name on the thumb drive showing the RFP title and number instead of on the thumb drive's surface? All three pieces of information may not fit on the outside body of the thumb drive. <u>Yes</u></p> <p>3. We see that there is no MBE goal for this solicitation. Please confirm that this means bidders do not need to submit the MJUD MBE Form C, D, or E. <u>Confirmed</u></p>

	<p>4. What is the anticipated award notification date for this contract? <u>Within 2 weeks</u></p> <p>5. What is the anticipated start date for this contract? <u>As soon as possible</u></p> <p>6. Will the County allow for digital (DocuSign) or scanned signatures on the bid proposal? <u>No</u></p> <p>7. Would the County consider modification to section 14. Termination for Convenience to allow for reciprocal termination for convenience? <u>No</u></p> <p>8. Regarding section 2.5 Insurance, subsection B, insurers will only provide notice of cancellation to the primary insured, not to certificate holders or additional insureds. Would the County allow the bidder to take on responsibility of notification instead? <u>No</u></p>
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Issued by: Alisha Allmond
Procurement Officer
August 7, 2018