



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the Request for Proposals (RFP) K20-0002-29

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Are there any incumbents currently working for this position? If yes, how many?

Response: There is one incumbent contract.

2. Question: What will be the interview type of the selected candidate? Skype, telephone, in-person?

Response: In-person

3. Question: Can we submit one candidate per position mentioned or can we submit multiple candidates for all the positions?

Response: Offerors are required to propose the quantity of resources needed for this project.

4. Question: Can Offerors attend the pre-proposal conference via Webex or conference call?

Response: The pre-proposal conference will not be available via Webex or conference call, but the conference will be summarized as early as feasible and posted on both eMaryland Marketplace and the Judiciary's Procurement site.

5. Question: Please provide information on the incumbent contractor and contract details

Response: This information is not pertinent to the Offeror's proposal.

6. Can the Government clarify if the requirement is for multiple resources across different listed labor categories? Is there any limit on the number of resources proposed for each labor category?

Response: Offerors shall propose the quantity of resources needed for the project; Offerors may propose one or more resource for the listed labor categories. There is no limit to the number of resources an Offeror can propose.

7. Question: Can the Government confirm that the Offerors should propose pricing for the proposed resources on a time and materials basis?

Response: Offerors shall propose resources on a time and material basis.

Issued by: Khrystine Bunche
Procurement Officer
February 1, 2019