



# Administrative Office of the Courts

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## Operations Division

### Questions/Responses No. 1 to the Request for Proposals (RFP) K20-0065-40 District Court Glen Burnie Video Surveillance System

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Please describe your evaluation criteria metrics for this RFP.

Response: [Please refer Section 4.2.1.](#)

2. Question: For each viewing station what quantity and size monitors are required and how the monitor(s) should be installed – desktop, wall mount ceiling mount, etc.?

Response: [MON-A101 shall be a 32" monitor that shall be placed on top of the baliff equipment. Wireless mouse and keyboard shall be provided by Contractor](#)

[MON-A102 shall be a 32" wall mounted monitor that shall be mounted on the existing concrete wall in the lock up area. Wireless mouse and keyboard shall be provided by Contractor](#)

[MON-A201 shall be a 32" monitor that shall be placed in the NRV Rack room on a table or surface provided by the district court. Wireless mouse and keyboard shall be provided by Contractor](#)

[MON-A202 shall be a 40" wall mounted monitor that shall be wall mounted on the existing wall in the lock up area. Wireless mouse and keyboard shall be provided by Contractor](#)

[MON-A301 shall be a 32" desktop monitor to be placed in the DGS office. Wireless mouse and keyboard shall be provided by Contractor](#)

3. Question: For Second Floor Door locks, will the locks be controlled only by the Intercom stations or there is a need for card access control?

Response: [The locks are currently integrated with an access control system to allow key card holder to pass through. We want our intercom video to utilize the existing lock and access control system to activate the door release.](#)

4. Question: The NVR specs in section 2.3.1.1 require minimum of 64 channels. Do you require the NVR licensed for all 64 channels even though there are only 52 cameras, or it is acceptable to include only the licenses needed knowing that additional channel licenses can be added if more cameras are to be installed?

Response: Contractor will need to provide licenses for all ports on the NVR regardless of their occupancy.

5. Question: The NVR specs in section 2.3.1.2 ask for minimum of 64TB hard drive – are there any requirements for drive redundancy such as RAID5 or RAID6 to preserve video recordings in case of a drive failure? If RAID is required, is the 64TB the usable or Raw storage?

Response: Redundancy is not required BUT RAID 5 would be preferred.

6. Question: The NVR specs in section 2.3.1.2 ask for minimum of 64TB hard drive – has this been determined it will be sufficient to accommodate any video recording retention the courthouse will need or there are specific requirements for video recording such as minimum number of days of retention, recording resolution, frame rate, video compression, codec used, etc.?

Response: Contractor must provide a solution that allows for 30 days of continuous recording to be captured and stored on the Drive. We calculated 64 TBs to be sufficient.

7. Question: The indoor camera specifications in section 2.3.2 does not specify any low light and/or IR illumination requirements. Are there any?

Response: Camera should be able to operate in 0.1 Lux full color.

8. Question: The indoor camera specifications in section 2.3.2 does not specify any focal length requirements. Are there any?

Response: It is critical for the Contractor to ensure the view of each of the outlined areas. The cameras focal length needs to capture each area as expressed in the Scope. Exceeding that requirement would be considered a preferred solution.

9. Question: The outdoor camera specifications in section 2.3.2 does not specify any low light and/or IR illumination requirements. Are there any?

Response: Camera should be able to operate in 0.1 Lux full color

10. Question: The outdoor camera specifications in section 2.3.2 does not specify any focal length requirements. Are there any?

Response: No. It is critical for the Contractor to ensure the view of each of the outlined areas. The cameras focal length needs to capture each area as expressed in the Scope. Exceeding that requirement would be considered a preferred solution.

11. Question: The system will require network switches to allow the cameras and viewing workstations to communicate with the NVR. Are there any specific brands/models or functional requirements?

Response: Patch panels must be in sections of 48 ports

12. Question: Section 2.2 and 2.3 do not list any UPS requirements for the cameras, NVR and viewing workstations. Are there any?

Response: Contractor shall provide a UPS for the NVR equipment and workstation. Price should be broken out separately from other equipment. There is no requirement for a UPS at each other workstation

13. Question: The RFP does not specify any manufacturer's warranty requirements. Are there any?

Response: Contractor must warranty installation and equipment for 2 years.

14. Question: The RFP does not specify any contractor parts and/or labor warranty requirements. Are there any? If contractor provided warranty is required, what are the desired response times?

Response: 2 year warranty on parts and labor with a 72 hour response time.

15. Question: Most of the camera labels on the design plans provided as part of the RFP are ineligible. Can you provide high resolution digital copies of those plans?

Response: We can provide Visio files to the awarded Contractor

16. Question: Who is responsible for core drilling pathways between floors if necessary?

Response: The Contractor is responsible

17. Question: Will DGS make space in data closets for room to work and install new racks as needed? Currently the closets are packed with files.

Response: DGS will remove much of the equipment in the room so work can be performed, and items stored.

18. Question: Does all footage of existing cable need to be removed from ceilings or just cut off above ceiling at device/rack locations?

Response: As per National Electrical Code cabling must be removed entirely

19. Question: Who is responsible for any brick/drywall/concrete patching if new mounts are used?

Response: The Contractor

20. Question: Is it acceptable to have exposed conduit if needed for pathway to camera?

Response: In limited cases yes. Hidden cabling and/or conduit is the preferred installation method

21. Question: Can we reuse existing PTZ mounts on exterior of building? This will save them cost.

Response: Yes, New equipment must match color and fit for old mounts. Cameras shall not overhang from the existing mounts. Cameras must match the existing mount color.

22. Question: Which areas can be completed during day hours and which areas must be complete during off hours? Calling these out for each area will assist in quote/hours being more accurate.

Response: Light work can be performed during the daytime hours (camera installation, programming, terminations) but any work such as cable pulling that would require doors to be propped should be done in the evening

23. Question: Will DGS have capacity to support two shifts if we run day & night?

Response: No

24. Question: Can DGS provide high resolution floor plans with camera locations marked? Current prints are illegible, and we weren't given access to all areas during walk through. Footages are needed for material/labor costs.

Response: Highest quality PDF's should be with this addendum

25. Question: Are there any faceplate/jack/patch cord color specifications? We do know the cabling color specs but nothing further than that is called out.

Response: Faceplates shall be white, jacks should be yellow if available, and patch cords should be yellow.

26. Question: Once existing cameras are removed, who will be responsible for replacing old ceiling tiles with holes with new tiles?

Response: DGS will provide replacement ceiling tiles where need but it is the Contractors responsibility to replace any tiles.

27. Question: Significant cost will be added if existing system needs to stay up while new system is installed.

Response: Can we take down the existing system to use existing pathways for new system? Operating the systems in parallel is preferred. Feel free to provide an alternative option station expected downtime between old and new system operation.

28. Question: Does the contractor need to provide documented test results of new cabling installation?

Response: Yes

29. Question: Is it acceptable to reuse the existing PTZ mounts and only replace the cabling?

Response: Yes, New equipment must match color and fit for old mounts. Cameras shall not overhang from the existing mounts. Cameras must match the existing mount color.

30. Question: If the courthouse requires all existing PTZ mounts to be removed and new ones installed, who

Response: will be responsible to repair damaged bricks not covered by the new mounts?  
The Contractor

31. Question: Is it acceptable to run exposed conduit?

Response: Only where necessary. Internal cabling is preferred

32. Question: Is it acceptable to move the camera location to a different spot to optimize the view?

Response: Yes, but please include all cameras in pricing.

33. Question: During the walk through a 3<sup>rd</sup> door was mentioned (interior door leading to lock up hallway) but the RFP has an intercom being installed only on 2 doors INT-s201- INT-s202 are you looking to add an intercom on that door as well?

Response: No

34. Question: Since INT-s201 – INT-s202 already have electric strikes as part of the building access control system, the intercom system must be tied to the existing access control system and not to void any warranty of the access control software and/or hardware, the physical connections to the access control system must be made by the access control integrator. Will the courthouse contract them directly for that work or it will be the responsibility of the bidder?

Response: The Access Control System is a Schlage SRCNX-R and will require an input expansion to interface with the intercom system. Images of the Access Control System are attached. Vendor will be responsible for proper Access Control integration.

35. Question: What is the current make, model, and version of the access control system installed at the courthouse and who is the integrator maintaining it?

Response: The current system is Schlage SRCNX-R. The successful vendor will be given that information if needed.

36. Question: Can you provide a list of all attendees of the mandatory pre-bid meeting?

Response: Please see the list on our website as well as on eMMA.

37. Question: Who is responsible for core drilling pathways between floors if necessary?

Response: The Contractor

38. Question: Will DGS make space in data closets for room to work and install new racks as needed? Currently the closets are packed with files.

Response: Yes

39. Question: Does all footage of existing cable need to be removed from ceilings or just cut off above ceiling at device/rack locations?

Response: Answered above

40. Question: Who is responsible for any brick/drywall/concrete patching if new mounts are used?

Response: The Contractor

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Response: Answered above

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Response: Answered above

43. Question: Which areas can be completed during day hours and which areas must be complete during off hours? Calling these out for each area will assist in quote/hours being more accurate.

Response: Answered Above

44. Question: Will DGS have capacity to support two shifts if we run day & night?

Response: Answered Above

45. Question: Can DGS provide high resolution floor plans with camera locations marked? Current prints are illegible, and we weren't given access to all areas during walk through. Footages are needed for material/labor costs.

Response: Answered Above

46. Question: Are there any faceplate/jack/patch cord color specifications? We do know the cabling color specs but nothing further than that is called out.

Response: Answered Above

47. Question: Once existing cameras are removed, who will be responsible for replacing old ceiling tiles with holes with new tiles?

Response: DGS will provide the tiles to the Contractor for installation

48. Question: Significant cost will be added if existing system needs to stay up while new system is installed. Can we take down the existing system to use existing pathways for new system?

Response: Answered above

49. Question: Does the contractor need to provide documented test results of new cabling installation?

Response: Yes, for all Cat6 cable

50. Question: The reference you made in Amendment#1 Article 2.4.1.33 the conduit run for the rear gate is an estimated 300ft. is the conduit for the gate considered the entrance to the judge's parking lot? Is there existing conduit path for that gate?

Response: The Contractor would be responsible for providing their own conduit path. The conduit we showed you was just as a point of reference.

51. Question: With regards to RFP Project K20-0065040, Under Section 2.2.2 First Floor/Ground Floor Exterior Cameras, the existing cameras in the locations of 2.2.2.8 CAM-B108, and 2.2.10 CAM –B110, appears to be similar cameras. However, the solicitation is calling for only CAM-B110 to be a PTZ. Is this correct? Should camera CAM-B108 be a fixed dome camera?

Response: Yes, B110 is the only PTZ camera on the ground floor. B108 is a fixed camera.

Issued by: Sejal Lakhawala

Procurement Officer

January 31, 2020