



Administrative Office of the Courts

Operations

Amendment #2

Request for Proposals

K21-0035-40

Maryland Court Help Centers

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

- 1. Revise Attachment E, Price Proposal Form, Pages 51-59 to include pricing for Option Year 1 and Option Year 2 for each location.**

Baltimore City (Fayette Street), MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours(\$)	Yearly

	Attorney Staff Hours	Number of Staff	Rate Per Hours(\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Three	Supervisory Staff Hours	Number of Staff	Rate Per Hours(\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours(\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Option Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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Option Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

Catonsville, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Three	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Option Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Option Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

Glen Burnie, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Three	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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Option Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Option Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

Hagerstown, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Three	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Option Year 1	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Option Year 2	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

Upper Marlboro, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

Rockville, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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Option Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

Salisbury, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
Base Year Two	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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Cambridge, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

Fredrick- Walk- In Center, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly

All Civil- Remote Services Help Center, Annapolis, MD Location

Base Year One	Supervisory Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Support Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Attorney Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
	Other Staff Hours	Number of Staff	Rate Per Hours (\$)	Yearly
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Issued by: Joeshia Brawner
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