



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the Small Procurement RFP #11119 Interpreter Training

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: It will be impossible to provide a total firm fixed price unless we know the number of students, in addition to the languages for each student. If the number of students and their languages are unknown, can we provide a price per exam/course by language, as opposed to a firm total price?

Response: Offerors are asked to provide pricing for the following:

- A one-day face to face training event to occur from 8am to 4:30pm. This onsite workshop will consist of up to 60 students in Annapolis, MD.
- A webinar (length of time 1 hour up to 8 hours)

2. Question: Under the FOIA, is there an incumbent currently providing these services? If yes, please identify them and how long the AOC has been working with them?

Response: These are new services and therefore no incumbent.

3. Question: Under the FOIA, how much are you currently paying for these services?

Response: See response #2.

4. Question: Why are you considering changing vendors?

Response: See response #2.

Issued by: Robin Smith
Procurement Officer
February 11, 2020