



**Addendum No. 1
Re-Key of Court of Appeals
K22-0034-26**

11/19/2021

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Clarifications:

- C1.** Remove and replace Bid/Price Proposal Form with Bid/Price Proposal Form – REV 1.
- C2.** Successful Bidder shall provide two (2) control keys.
- C3.** Successful Bidder shall provide pricing for commercial grade locking/keying system, in the event a system needs to be replaced. Unit pricing is being sought on line 6 of the revised Bid/Price Proposal form and shall be inclusive of installation.

Questions:

- Q1.** Stairwell 3 was not marked. Are they being rekeyed?
A1. Yes.
- Q2.** Are all stairwells being keyed to the master only or to a Stair key with all of them keyed alike?
A2. Keyed alike and the master key.
- Q3.** Corridor doors are on a card reader, are all of them being keyed to master only or do they need a key?
A3. Corridor doors shall be keyed to submasters and masters only.
- Q4.** What determines a Submaster?
A4. Submaster per floor. Master key for all locks.
- Q5.** RFQ states two keys per door. If two or more doors are keyed the same, is it still two keys per door or just two keys for the group?
A5. Two keys per door.
- Q6.** Have you been able to locate the Control Key needed to remove the existing cores now at the facility?
A6. Yes, the control key will be on site during the install.
- Q7.** Have you decided on whether you want a patented/restricted keyway that the keys can't be duplicated or are you going to go with a standard key?
A7. No restrictions necessary. Please make sure the keys are durable so that they last.
- Q8.** How many Control Keys will be needed for the new system?
A8. Two Control keys.
- Q9.** Have you figured out how you want the new system to be keyed and how many sub-masters will you want?
A9. Two keys per door, four submasters per floor and ten master keys for everything.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-1263 or email me at Victoria.Nellis@mdcourts.gov

Victoria Nellis
Procurement Officer





Solicitation number: _____

Project title: _____

Line	Description	Unit Price (UP)	Qty.	Total (UP x Qty.)
1	Re-key per lock	\$	90	\$
2	Keys	\$	180	\$
3	Sub Master Keys	\$	16	\$
4	Grand Master Keys	\$	10	\$
5	Control Keys	\$	2	\$
6	Replacement Locks (as/if necessary)	\$	1	\$
7	Total (Lines 1-6)			\$

Bidder/Offeror Name: _____

Bidder/Offeror Address: _____

Federal Tax Identification No.: _____

Telephone No.: _____

Email: _____

MBE: No Yes, Certification No.: _____

VSBE: No Yes, Certification No.: _____

Signature of Authorized Representative

Date

Print name of Authorized Representative

Title of Authorized Representative