



Administrative Office of the Courts

Operations Division

Amendment #1

Hagerstown District Court Janitorial Services

Invitation for Bids

Project ID: K22-0016-40

This Amendment is being issued to amend and clarify certain information contained in the above-named IFB. All information contained herein is binding on all Offerors who respond to this IFB. Specific parts of the IFB have been amended. The following changes/additions are listed below; new language has been underlined (ex. new language) and language deleted has been marked with a strikethrough (ex. ~~language deleted~~).

1. Modify Page 11 – Section 2.3 Contractor Responsibilities – Scope of Work

~~2.3.1 All work is to be completed by 6:30 PM each workday. The Contractor shall not be provided compensation for overtime unless otherwise agreed to in advance, in writing, by the District Court Contract Manager.~~

2.3.1 The services can be done at any time as the facility is open 24 hours a day. The Contractor must choose a consistent time to perform the work daily and inform the Contract Manager of this time.

2. Modify Page 14 – Section 2.3 Contractor Responsibilities – Scope of Work

2.3.4

C. If the Contractor fails to correct the work within the period specified the District Court may, at its discretion, notify the Contractor, in writing, that the Contractor is subject to contractual default if the corrections are not completed to the satisfaction of the District Court within three (3) calendar days of receipt of the notice.

• Schedule of Deductions:

- o Daily Restroom Cleaning \$ 30.00 per room, per day
- o Daily Office Cleaning: \$ 5.00 per room, per day
- o Daily Carpet Vacuumed \$ 5.00 per room, per day
- ~~o Trash not properly deposited in the dumpster \$100.00 per occurrence~~
- o Trash left on premises \$100.00 per occurrence

3. Modify Attachment E - Price Proposal

A revised Attachment E has been added titled "Attachment E Price Proposal K22-0016-40 Revised."