



Administrative Office of the Courts

Operations Division

Amendment # 1

COURIER SERVICES FOR DISTRICT COURT OF MARYLAND

HARFORD COUNTY

Project K19-0036-74

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

Modification: 2.1 & 2.3 Purpose & Summary & Scope of Work
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Add on location: Circuit Court for Harford County, 20 W. Courtland Street, Bel Air, Maryland 21014

- The Contractor shall be responsible for a daily round trip pick up sealed bank deposits (verified and signed for) each working day between 10:30 am and noon, in a locked carrier case, from the Harford County Circuit Court Administrator Office. Delivers the deposits in the sealed bag to Bank of America, 307 S. Tollgate Road, Bel Air, MD 21014 and returns the deposit slips to the Circuit Court of Maryland the same business day, by 10:00pm.
- **ATTCHED D- PRICE PROPOSAL FROM
COURIER SERVICES FOR CIRCUIT COURT OF MARYLAND, HARFORD
COUNTY**

Issued by: Karen Hoang
Procurement Officer
September 24, 2018

ATTACHMENT D – PRICE PROPOSAL FORM –K19-0036-74

COURIER SERVICES FOR CIRCUIT COURT OF MARYLAND, HARFORD COUNTY

Daily Rates shall be all inclusive.

		TOTAL
*Year 1 – Daily Rate	\$ _____ x 260 days =	\$ _____
*Year 2 – Daily Rate	\$ _____ x 260 days =	\$ _____
*Year 3 – Daily Rate	\$ _____ x 260 days =	\$ _____
*Extension Option 1 (Year 4) Daily Rate	\$ _____ x 260 days =	\$ _____
*Extension Option 2 (Year 5) Daily Rate	\$ _____ x 260 days =	\$ _____

Grand total (years 1 through 5) \$ _____

The average number of work days per year is 260. Estimated days are for evaluation purpose only, and do not constitute billing basis.

*Fully loaded fixed price that includes all direct and indirect costs and profit for the Contractor to perform. Indirect costs shall include all costs that would normally be considered general and administrative costs and/or travel costs, or which in any way are allocated by the Contractor against direct labor hours as a means of calculating profit or recouping costs which cannot be directly attributable to the Contract. The Fully Loaded Hourly Labor Rate is the actual rate the State will pay for services and must be recorded in dollars and cents.

_____	_____
SUBMITTED BY:	COMPANY NAME
_____	_____
AUTHORIZED SIGNATURE DATE	COMPANY ADDRESS
_____	_____
PRINTED NAME AND TITLE	TELEPHONE NUMBER

FEIN NUMBER	