



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the

Request for Proposals

Project K22-0001-40

CPR/AED Training Courses

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

Question 1: Reference Sections 3.2.2, 3.4.2, 3.5.1. Do the two additional copies of the Technical and Financial proposal need to be bound?

Response: Yes

Question 2: Reference Section 2.3.2. Will the Contractor be able to provide input to the District Court regarding the scheduling of classes?

Response: No

Question 3: Reference Section 2.3.2. Is it possible for the District Court to schedule classes on weekends and/or holidays?

Response: No

Question 4: Reference Section 2.3.1. Is it acceptable to utilize a curriculum that is designed for a non-healthcare professional, such as the AHA Heart saver course?

Response: Yes

Question 5: Reference Section 2.3. Is there a ratio of students to instructors that is required? Is there a ratio of students to mannequin that is required?

Response: No; 1 to 1 ratio for student to mannequin

Question 6: 2.3.6 - This references the need for “Basic Life Support” which is the “healthcare” version of CPR. It doesn’t seem like the audience for this CPR class are healthcare individuals. This tremendously influences the price for the class. Can you specify if you’re looking for healthcare or lay-person CPR?

Response: The lay-person only. Just the basic life support/AED/CPR or the lay-person.

Question 7: Reference Section 2.3.11. Question: Please elaborate on what should be included on the “refresher DVD”.

Response: A simple handout or tip sheet can replace a DVD.

Question 8: I’ve attached a description of our courses and want to clarify what you are looking for.

I. Within the AHA curriculum preventing Heart Attacks is covered in the First Aid Module, not in CPR/AED.

ii. Within the AHA curriculum Preventing Disease Transmission is covered in Blood Borne Pathogen which is a separate course.

iii. Please clarify is you would like the CPR/AED Module, the First Aid/CPR/AED module or the First Aid/CPR/AED/BBP Module. I’ve attached flyers that outline each course. CPR/AED module

Response: CPR/AED module

Issued by Karen Hoang
Procurement Officer
April 20, 2021