



Addendum No. 1
District Court Executive Leadership Trainer
K22-0096-86

06/08/2022

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

Questions:

Q1. How many participants are expected to attend the training?

A1. Forty-eight (48) participants.

Q2. What audio visual resources will be provided at the training site?

A2. The facility will be providing a screen, projector, sound system and podium.

Q3. Will the Worker's Compensation insurance requirement be waived for this Small Procurement?

A3. Offerors must comply with Maryland law related to the need to establish and maintain workers' compensation insurance.

Q4. Will the Commercial General Liability insurance requirement be waived for this Small Procurement?

A4. No. See Section II.N.1.

Q5. Is the vendor expected to provide printed materials for the training?

A5. District Court will print materials if received within three (3) to (4) weeks prior to training. If materials are not received, the Offeror will be required to provide the printed materials.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-2556 or email me at joeshia.brawner@mdcourts.gov

Joeshia Brawner
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Procurement Officer