

# 4 Steps to Becoming a Volunteer Mediator with the District Court

## **STEP 1: Meet the qualifications in accordance with Maryland Rule 17-304(a) and District Court ADR Office policy**

- Be at least 21 years of age (17-304(a)(1))
- Have completed at least 40 hours of Basic (Beginning) Mediation Training\* (17-304(a)(2))
- Additional qualifications as set forth by the District Court ADR Office (17-304(a)(12))
- Membership in the Maryland Program for Mediator Excellence ([www.mpmeonline.org](http://www.mpmeonline.org))

## **STEP 2: Complete the District Court of Maryland ADR Volunteer Application\*** (17-304)(a)(4)); Application available online at <https://www.mdcourts.gov/district/adr/become>

## **STEP 3: Attend a District Court New Volunteer Mediator Orientation** (17-304(a)(5))

**Complete the District Court Mediator Apprenticeship Process** (17-304(a)(6-7))

## **STEP 4: In addition to all of the above:**

- **Abide by the *Maryland Standards of Conduct for Court-Designated Mediators*** as adopted by the Supreme Court of Maryland (17-304(a)(9));
- **Agree to volunteer at least four days in each calendar year** (See Volunteer Activity Policy for specific district parameters);
- **Agree to periodic monitoring as part of the District Court ADR Office's Quality Assurance Initiative** (17-304(a)(10));
- **Complete four (4) hours of continuing mediation-related education in one or more topics, in each calendar year, as set forth in Rule 17-104** (17-304(a)(11)); and,
- **Comply with the procedures and requirements posted on the ADR Office's website relating to diligence and quality assurance** (17-304(a)(12)).

**DISTRICT COURT OF MARYLAND  
ALTERNATIVE DISPUTE RESOLUTION (ADR) OFFICE**

\*Copy of the mediation training certificate required to be submitted with ADR volunteer application. Additionally, a copy of the mediation training syllabus is required for applicants with at least 40 hours of Basic Mediation Training acquired outside of Maryland.