Maryland Judiciary

People Needing Assistance – **A**rea of **R**escue **A**ssistance

PLAN

Emergency evacuation plans should provide for prompt and effective assistance to individuals whose medical conditions necessitate it. *Building/floor coordinators** may ask all employees to voluntarily self-identify if they will need assistance in the event of an evacuation. Some conditions may be obvious, but not need assistance; others will not be visibly apparent. People with disabilities are generally in the best position to assess their particular needs.

PROCEDURE

In the event of an emergency, evacuations of buildings may be necessary. It is important for the *Building* and *Floor Coordinators* to know of any individuals within their area that may need attention during evacuation. During an emergency, the *building/floor coordinator* should assist/escort an individual needing assistance to the **A**rea of **R**escue **A**ssistance. The *building/floor coordinator* will notify emergency personnel of the location of the person(s) in need of assistance.

SELF-IDENTIFICATION – CONFIDENTIAL INFORMATION

Persons in need of assistance must decide for themselves whether they initially choose to self-identify and request assistance during an emergency situation.

(Please print all information.)

DATE: _____

NAME: _____

WORK LOCATION: _____

WILL YOU NEED ASSISTANCE IN THE EVENT OF AN EMERGENCY?
(If yes, please explain.)

_____

_____

Return this form to your building/floor coordinator.

*Definition of *Building/Floor Coordinator* (for purposes of this document):
Individual designated in your existing emergency evacuation plan.