



# ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER  
580 TAYLOR AVENUE  
ANNAPOLIS, MARYLAND 21401

Pamela Harris, State Court Administrator  
410-260-1295

## Questions/Responses No. 1 to the Invitation for Bid (IFB) K15-0027-29 Statewide Maintenance and Repair Services for Kodak Scanners

Ladies and Gentlemen:

The following questions for the above referenced IFB were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the IFB is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

**Question 1:** There are 3 base years and 2 option years. Will the initial award be for the 3 base years with the option to enable each of the 1 year options in the future?

**Response 1:** Yes. Option years can be exercised at the AOC's discretion.

**Question 2:** Do you plan on paying for the 3 base years up front?

**Response 2:** No, one year at a time. The same for option years, if exercised.

**Question 3:** Will the pricing for all 5 years be considered in the price evaluation?

**Response 3:** Yes, it must. Please see Attachment D (Excel). The IFB is split into 3 Functional Areas (FAs). Offerors can bid on FA 1 (A), FA 2 (B), FA 3 (C), or all three FAs. The preferred is to receive bids on all 3 FAs, but not required. Per the last column and at the bottom of each tab (spreadsheet), total each of the base years and the option years (color coded for ease of understanding) and enter total into last column. Then add the last column and enter the Total where indicated (on each tab). If bidding on all 3 FAs, please add the total of all 3 FAs (A+B+C) and enter into GRAND TOTAL.

Faye D. Matthews  
Deputy State Court Administrator  
410-260-1257

Mark Bittner  
Assistant Administrator  
Judicial Information Systems  
410-260-1001

Louis G. Gieszl  
Assistant Administrator  
Programs  
410-260-3547

Melinda K. Jensen, CPA  
Assistant Administrator  
Operations  
410-260-1240

Julie R. Linkins, Esq.  
Assistant Administrator  
Education  
410-260-3549

Kelley O'Connor  
Assistant Administrator  
Governmental Relations  
410-260-1560

Kathleen E. Wherthey, Esq.  
Assistant Administrator  
Internal Affairs  
410-260-3453

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Colleen Cantler  
Procurement Specialist