



## ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER  
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### Questions/Responses No. 2 to the Request for Proposal (RFP) K15-0034-28

#### Integrated Library System for Maryland State Law Library

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors who received the RFP. The statements and interpretations contained in the following responses to questions are not binding to the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

14. Question: As you wish the Vendor to host the software on their servers (Cloud) how many concurrent STAFF users will there be? For example how many staff users in the library will be accessing Cataloging, Circulation, Serials, etc, at the same time, maximum?

**Response: There would likely be no more than 12 simultaneous users. This does not include access by the public, which should be unlimited.**

15. Question: If a contract is awarded, will we be able to negotiate a finalized set of legal terms in good faith to reflect current market standards? Will we be able to negotiate after award?

**Response: Any exception to the terms and conditions of the contract must be clearly identified in the executive summary of the technical summary.**

16. Question: The RFP asks for an electronic copy on CD. Is a flash/thumb drive acceptable?

**Response: Yes.**

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17. Question: What is the population size being served?

**Response: The population size is potentially infinite. The Law Library is open to the public but is non-circulating to the public by state law.**

18. Question: Can you provide me with the number of patrons?

**Response: Potentially infinite. The Law library is open to the public.**

19. Question: What is the Law Library's current circulation?

**Response: Currently 0, but please note the requirements in Attachment G.**

20. Question: How many locations currently exist?

**Response: There is currently one location, but please note that there will potentially be 24. The system should be able to accommodate an expansion.**

21. Question: How many unique shelving locations exist?

**Response: Currently there are approximately 22, but more are planned.**

22. Question: Is the Circulation Policy set by item type?

**Response: No.**

23. Question: Are print serials barcoded?

**Response: No.**

24. Question: Do your current and/or back issues of serials circulate?

**Response: No.**

25. Question: Do you plan on migrating circulation data?

**Response: No.**

26. Question: Do you plan on migrating patron data?

**Response: No.**