



ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401

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State Court Administrator
410-260-1295

Questions/Responses No. 1 to the Request for Proposals (RFP) K16-0013-29

Oracle Business Intelligence Application Development Services Resources

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Will there be a telephone conference bridge for the pre-proposal conference?

Response: No

2. Question: Is the work to be performed onsite or offsite?

Response: Onsite. Address listed below.

**2661 Riva Road
Building 900
Annapolis, Maryland 21401**

3. Question: If some other firm has created development environment, can we get details of that contract like contractor name and contract value?

Response: Development environment will be created as part of this RFP, as appropriate.

4. Question: How many resources are currently working on this engagement?

Response: Zero.

5. Question: Is there any incumbent? If yes, can we have name of incumbent and contract value?

Response: No.

6. Question: When do you plan to start the project?

Response: After an award has been made, the contractor is expected to start work as soon as possible. Award is anticipated to occur 4-6 weeks after the closing date.

7. Question: Is there a deadline/target date for go-live?

Response: Currently, no. This will be determined after the project begins.

8. Question: Do resources need to be US citizens? Do they need to be permanent residence?

Response: Resources do not need to be US citizens. Resources must be able to legally work in the United States throughout the life of the contract.

9. Question: If the Prime vendor is an MBE, will that satisfy the 30% MBE requirement?

Response: No, but it will satisfy 50% of the MBE requirement.

10. Question: If the Prime vendor is an MBE in another state, will that satisfy the requirement?

Response: MBEs must be registered with MDOT.

11. Question: If the Prime vendor is in process of obtaining MBE certification in MD, will that satisfy the 30% requirement?

Response: The vendor must be registered by MDOT as an MBE at the time of proposal submission.

12. Question: Is a four day work week (Monday – Thursday) an acceptable schedule?

Response: Five day work week is preferred.

13. Question: In regards to section 3.4.5.3 - Would JIS be open to accepting recently completed projects as customer references, or do they have to be limited to current customers?

Response: Yes, please provide your best references as they relate to the RFP.

14. Question: In regards to section 3.4.5.2-Would JIS please clarify if references are required for vendor companies, or are references also required for each proposed resource?

Response: RFP section 3.4.5.2 requires vendor references. In addition, providing references for resources is recommended.

15. Question: Is JIS open to resources being remote at times?

Response: No.

16. Question: Is JIS open to commercial past performances?

Response: Yes.

17. Question: How many users in total are expected to use the application? How many concurrent users?

Response: Total of 4,000 users, but most users will not be using report capabilities (power users and supervisor may).

Initially 25 -100 with growth as reports are accepted. Concurrent users will likely be 30.

18. Question: Do we need estimates for Phase III as well?

Response: Yes. Phase III must be priced.

19. Question: What is the current version and release of the PeopleSoft instance?

Response: PS FSCM 9.1

20. Question: What Analytics modules is the Judiciary interested in implementing with OBIA (i.e. Financials, HR, etc.)?

Response: Financials and Procurement

21. Question: Other than PeopleSoft Financials, are there any other source systems for OBIEE/OBIA Reporting?

Response: Not at this time.

22. Question: Please mention if any BI Reporting Tools are currently being used. If yes, please mention the name and version.

Response: OBIEE

23. Question: Are there any existing data warehouse/data-marts in current system that are used for BI Reporting? If yes, then how many in number?

Response: Not in Financials.

24. Question: What is the amount/volume of data available in source systems (e.g. PeopleSoft Finance)? In terms of volume – Gigabytes/Terabytes OR in terms of number of transactions per day or per hour.

Response: 266GB

25. Question: Will all Hardware and Software Licenses be procured and provided by the Maryland Judiciary?

Response: Yes.

26. Question: Does the OBIEE/OBIA QA and Production environment involve clustering of multiple servers? If yes, please mention the number of servers to be clustered for QA and Production environment respectively.

Response: Not at this time.

27. Question: Is OBIEE Reporting multi-lingual? If yes please provide the list of languages that needs to be supported For BI Reporting?

Response: Not at this time.

28. Question: Is OBIEE Reporting multi-currency customizations? If yes, please provide the number of currencies involved?

Response: Not at this time.

29. Question: It is mentioned that "Phase I – Installation of Advanced IBM Unix (AIX) environment to include setup of quality assurance (QA) and Production environments. Establish Security Connectors". Please confirm if the AOC/JIS expects the system integrator (respondent) to install AIX Operating System on the server machines or if it is a responsibility of JIS.

Response: JIS will install AIX and set up LPARS

30. Question: Please comment if the JIS expects the respondent to have a Database Administrator in its team to maintain the database during the implementation phases, or if the database administration function will be a responsibility of JIS

Response: Expect the database administration to be coordinated with JIS implementation team

31. Question: Please comment if JIS expects the respondent to execute the responsibilities of database copy, backups, restoration, and maintenance of the proposed OBIA/OBIEE system during the course of the implementation. Alternatively, will this be a responsibility of JIS personnel?

Response: JIS will work with vendor to backup restore copy.

32. Question: Does the AOC have a prescribed timeline for Phase 1, Phase 2 and Phase 3? Please comment if there is any dependency on other projects that the respondent should be aware of.

Response: Not at this time

33. Question: Can JIS/ AOC provide the enterprise architecture that is referred in section 2.5.5 of the RFP?

Response: Enterprise Architecture for this project consists of Active Directory for authentication and AIX for the db and app server instances

34. Question: Can the JIS share the SDLC methodology that is referred in section 2.5.5 of the RFP?

Response: Please visit the State of Maryland DOIT site at <http://doit.maryland.gov/Pages/default.aspx>

35. Question: Does AOC expect corporate past performance to be exactly aligned with the technological requirement(s) of the scope of work? Or, would the proposed resource(s) expertise suffice?

Response: Relevant corporate past performance will be considered.

36. Question: Does AOC have a minimum contractual period for this work?

Response: See RFP section 1.4, Contract Duration.

37. Question: Can a potential bidder be a prime and at the same time, be an MBE Sub to another prime?

Response: Yes

38. Question: Can an MBE sub-contractor be in multiple prime teams?

Response: Yes

39. Question: Is there a preferred font?

Response: No

40. Question: Is there a page count?

Response: There is no minimum or maximum.

41. Question: Will you be posting the answers to all questions asked?

Response: All questions submitted in writing will be posted unless they have been previously answered in a question and response document or specifically relate to a particular Contractor.

Issued by: Khrystine Bunche
Procurement Officer
September 15, 2015