



ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401

Pamela Harris
State Court Administrator
410-260-1295

Addendum No. 1
Installation and Maintenance Interior & Exterior
K16-0037-25
January 14, 2016

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. language deleted).

SECTION 1 – GENERAL INFORMATION

1.7 Pre-Proposal Conference – MANDATORY

A Pre-Proposal Conference will be held on January 20, 2016, beginning at ~~10:00am~~. 2:00pm. Attendance at the Conference is mandatory, all interested Offerors must attend in order to facilitate better preparation of their proposals.

The Conference will be summarized. As promptly as is feasible subsequent to the Conference, a summary of the Conference and all questions and answers known at that time will be posted to our web site and eMarylandMarketplace

In order to assure adequate seating and other accommodations at the Conference, please email the Conference Response Form to the attention of the Procurement Officer such notice no later than January 18, 2016. The Conference Response Form is included as Attachment C to this RFP. In addition, if there is a need for sign language interpretation and/or other special accommodations due to a disability, please call no later than January 18, 2016. The AOC will make a reasonable effort to provide such special accommodation.

Date Issued: January 14, 2016
Issued by: Robin Smith, Procurement Officer