



**ADMINISTRATIVE
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

**Questions/Responses No. 1 to the
Request for Proposals (RFP) K16-0063-40
District Court Cleaning Services**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by the procurement officer and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1) Question: For the Lobby/Kitchen areas do they require cleaning inside the appliances (i.e. refrigerators, microwave)?

Response: No, only the exterior of the appliances.

2) Question: Are we responsible for any recycling?

Response: No, not at this time.

3) Question: Do you have the breakdown of square footage for carpeting and tile per location?

Response: Yes, see Attachment A

4) Question: Will AOC provide cleaning materials and supplies?

Response: No, as indicated on the RFP under section 2.2.3.1 Contractor shall furnish all janitorial supplies, paper products, and other materials necessary to properly perform the duties under this agreement.

5) Question: Will AOC provide dumpsters?

Response: Yes, as indicated on the RFP under section 2.2.4.3 The District Court will supply large trash receptacles (dumpsters) for the final disposal of trash collected in the building. The Contractor shall deposit all trash collected in the building in the receptacle provided and insure that all lids, doors or other openings to the receptacle are closed and latched.

Issued by: April Molley
Procurement Officer
April 14, 2016