



ADMINISTRATIVE OFFICE OF THE COURTS

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

Questions/Answers #1 Mental Health Counselor RFP # K17-0043-75 January 5, 2017

To our prospective Business Partners:

The following question for the above referenced RFP were received by email and answer will be posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Judiciary unless the RFP is expressly amended. Nothing in the Judiciary's response to these questions is to be construed as agreement to or acceptance by the Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question:

The contract period start date is in the past, is the contract date 10/1/2016 to 9/30/2017?

Answer: From signature of contract to 9/30/2017

2. Question:

Is this a continuation of a current contract?

Answer: No. New contract

3. Question:

Is there a current incumbent for this position already in place? If so, who is the incumbent?

Answer: No there is no incumbents in place for this position.

4. Question:

This looks similar to a small procurement that was awarded last year. If this is related to that small procurement, is the incumbent allowed to bid on this?

Answer: Not related to previous small procurement. Yes

5. Question:

What are hours for this position? Is this position full-time? How many hours will be required during the length of the contract?

Answer: No set hours. Grant funded. This is for outpatient services funded by grant.

6. Question:

What will be the interview type of the selected candidate? Skype, telephone or in-person?

Answer: No interviews will be held at this time.

7. Question:
How many candidates can we submit?

Answer: The one best qualified.

8. Question:
What are the desired skills of the candidate?

Answer: See Section 2 - Statement of Work

9. Question:
Can the work be done offsite?

Answer: All services are to be performed outpatient basis except when needed at courthouse.

Robin Smith
Procurement Specialist
January 5, 2017