



**ADMINISTRATIVE
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

**Addendum No. 1
Judicial College Long Term Technical Trainer for the
Technology Education Department**

K18-0026-25D

September 8, 2017

This Addendum is being issued to amend and clarify certain information contained in the above named small procurement RFP. All information contained herein is binding on all Offerors who respond to this small procurement RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been **underlined** and language deleted has been marked with a ~~strikeout~~ (ex. language deleted).

2.2 Contractor Scope of Work Long Term Requirements:

2.2.2 Education:

- All candidates ~~must have~~ a four-year college degree, but the ideal candidate will have an advanced degree in higher education or related discipline, Microsoft certifications issued with the last five years, and documented experience or academic credentials in instructional design.
- **JECC prefers a long term technical trainer with a four-year college degree. However; candidates with substitution of Degree by number of years of hands on experience in the appropriate technology areas will be considered.**

Date Issued: March 29, 2017

Issued by: April Molley, Procurement Officer
