



**Administrative Office of the Courts
 OFFICE OF PROBLEM-SOLVING COURTS
 2001 COMMERCE PARK DRIVE – SUITE E/F
 ANNAPOLIS, MD 21401
 NOFA#: N18000425U**

Grant Application Cover Sheet

Application Organization Name: ABC County District Court

Office/Department/Unit (if applicable): Problem Solving Court Office

Program Name (if different): ABC County District Court Problem-Solving Court Program

Address: 1234 Main Street **City:** Good Town **State:** Maryland **ZIP:** 21400

Federal Employee Identification Number (FEIN): 52-60009999 **DUNS:**

Amount Requested: \$ 150,097

Matching Funds: \$0

Applicant Organization Personnel	Name	Phone Number	Email
Administrative Judge/ Organization Director:	John Smith, Admin. Judge	410.260.0000	John.Smith@mdcourts.gov
Court Administrator/ Administrative Clerk:	James Jones, Admin. Clerk	410.260.0001	James.Jones@mdcourts.gov
Project Manager:	Jackson Brown	410.260.0005	Jackson.Brown@mdcourts.gov
Project Finance Manager:	Joan Black	410.260.1267	Joan.Black@mdcourts.gov

Authorizing Signatures By signing below, the applicant below agrees to abide by all terms of the Maryland Judiciary’s General Grant Conditions as well as the terms of the FY2018 Special Conditions for Problem-Solving Courts (PSC) Discretionary Grant.

Director/Administrative Authority:

Financial Authority:

James Jones <i>Printed Name</i>	Joan Black <i>Printed Name</i>
Administrative Clerk <i>Title</i>	Project Finance Manager <i>Title</i>

Signature

Date

Signature

Date

Please compile the application into one PDF document and submit the application via email to:

OPSC.grants@mdcourts.gov by March 31, 2017.

Program Narrative and Budget Justification

Using these charts, please provide a summary of your current and previous Problem-Solving Court Grant (For All Programs Under This Grant)

Detail	FY 2015	FY 2016	1st Half – FY 2017
Grant Award	\$100,000	\$110,000	\$116,000
Total Spent	\$100,000	\$102,070	\$27,500
% Spent	100%	93%	24%

Funding from Non Judiciary Resources (For All Programs Under This Grant)

FY 2016 – Previous			FY2017 Current		
Grantor	Award Amount	Purpose	Grantor	Award Amount	Purpose
Governor’s Office of Crime Control Prevention Year 2 of 3	\$36,000	Curfew software, incentives, drug testing	Governor’s Office of Crime Control Prevention Year 3 of 3	\$21,000	Curfew software, incentives, drug testing
Casey Foundation Year 1 of 1	\$4,000	Life skills employment services	Bureau of Justice Assistance Year 1 of 3	\$4,000	Life skills employment services

Complete Sections 1, 2, 3, and 4 for each program (where applicable)

Program Name: ABC County District Court Problem-Solving Court Program

1. Previous and Projected Program Capacity

FY2015	FY2016	FY2017	FY 2018 Projected
30	35	40	45

2. Previous and Current Average Active Client Count (SMART Table 18)

FY2015	FY2016	1 st half of FY 2017
28.2	44.8	50.9

Please explain any changes in Program Capacity vs Active Client Count.

The program experienced an increase of participants in FY 2017 as a result of advertising the court to our local commissioner’s board, local bar association, as well as the local treatment facility.

3. Client Demographics for Active Clients (SMART Table 1)

ACTIVE CLIENT PROFILE	FY 2015	FY 2016	1 st Half of FY 2017
Total Active Clients	36	48	55
<i>All Races</i>			
Alaskan Native	0	0	0
American Indian	0	0	0
Asian or Pacific Islander	1	0	0
Black or African American	18	24	24
Other	2	3	8
White	15	21	23
More than one race	0	0	0

<i>Ethnicity</i>			
Hispanic	6	3	5
Not Hispanic	30	45	50
<i>All Genders</i>			
Female	6	7	30
Male	30	41	25
<i>Age Group</i>			
Under 12	0	0	0
12-14	0	0	0
15-17	0	0	0
18-20	20	24	16
21-29	10	20	15
30-39	5	3	15
40 and Over	1	1	9
<i>Veteran Status</i>			
Never in Military	34	42	50
Active Duty	0	1	0
Veteran	2	5	5
Unknown	0	0	0

4. Please explain any changes in demographics over the course of the reported years.

ABC Problem-Solving Court increased its participant population over FY 2015-2017. The increase is attributed to the adjustments made in the programs' admission criteria. This change in admission criteria allowed new charges to be considered such as nonviolent felony cases, minor sex offense cases, and hand gun convictions that were more than 10 years old.

The court also attributes an increase of participants in FY 2017 as a result of advertising the court to our local commissioner's board, local bar association, as well as the local treatment facility.

Goals, Objectives, Measurable Outcomes (For All Programs under This Grant)

Include 4-5 Program Goals. Two of the goals must include training/professional development and community outreach. Applicants should include no less than two additional program goals. Additional goals should be related to the practices of the Problem-Solving Court. Each goal should include objectives and measurable outcomes. Problem-Solving Courts will be accountable for demonstrating progress in the stated goals. **Where applicable, all programs under this grant must be addressed in this section.**

The following goals are examples of how to complete this section. The applicant may use some or all of the samples or create new goals.

SAMPLE Goals, Objectives, Measurable Outcomes

Training/Professional Development

Goal # 1 – Develop and Implement a professional development plan for all Problem–Solving Court Team Members this fiscal year.

Mental Health Court

Objective #1 – Identify Mental Health Specific webinars, conferences, trainings and courses which will aid in the participants success in ABC County Mental Health Court.

- Coordinator will organize and conduct a meeting with team members no later than September 1, 2017 to generate training ideas regarding up and coming webinars, conferences, and trainings.
- ABC County Mental Health Court team will research and develop a tool that will be used to gauge the effectiveness of each training by October 1, 2017.
- Team members will attend all trainings as scheduled, and will provide a feedback form of knowledge gained, at trainings no less than 2 weeks after each training event attended during fiscal year 2018.
- Team will meet again on June 1, 2018 to go over all feedback, and evaluate what trainings would be beneficial to the team for the next upcoming fiscal year.

Juvenile Drug Court

Objective #1 – Develop and implement a professional development plan for juvenile drug court team members for FY 2018.

- Create a small planning committee of team members to take the lead in the development of the professional development plan no later than August 31, 2017.
- Once created, the planning committee will gather information on training resources, best practices, roles, responsibilities, and present ideas to the rest of the Juvenile Drug Court team by October 31, 2017.
- Juvenile Drug Court Team members will provide feedback and determine the content of the professional development plan. The professional development planning committee will develop and provide a final rough draft of the professional development plan and submit for review to all team members by January 31, 2018.
- Planning committee will complete the professional development plan by March 31, 2018.

Adult Drug Court

Objective #1 – Identify webinars and courses which demonstrate research and best practices for Adult Drug Courts.

- Adult Drug Court Coordinator will research and identify a minimum of 4 webinars or local training opportunities for Adult Drug Court Team members by September 1, 2017.
- Adult Drug Court Coordinator will provide team members with a listing of the available webinars/training opportunities. Team members will view 1 webinar or attend 1 training per quarter and provide documentation as proof of attendance within 1 week of participation.
- A minimum of 2 Adult Drug Court team members shall attend the annual Office of Problem-Solving Courts' Annual Symposium in the fall of 2017.
- Adult Drug Court team members will provide a verbal report to the entire team within 2 week after attending the Annual Symposium.

Veterans Court

Objective #1–Veterans Treatment Court Staff will attend the Vet Court Conference being held at the National Harbor on July 9-12, 2017.

- Veterans Treatment Court Coordinator will assist with registration with all court staff who are eligible and approved to attend the Vet Court Conference by January 1, 2017.
- A minimum of 2 Veterans Treatment Court staff will attend the Vet Court Conference on July 9-12, 2017.
- Veterans Treatment Court Staff will provide a verbal report, and disseminate any pertinent materials acquired at the conference to the entire team 1 week after attending the Vet Court Conference.

Community Outreach

Goal #2- Maintain a Steering Committee for ABC County Problem-Solving Courts.

Mental Health Court

Objective #1- Identify goals for the upcoming fiscal year as to what the current steering committee would like to accomplish.

- Set the quarterly steering committee meeting schedule for the year by August 1, 2017.
- Draft the steering committee agenda in coordination with the Administrative Judge By September 1, 2017.

Objective #2- Hold steering committee meetings at least quarterly during FY 2018.

- Schedule space within the ABC County to have a central location for meetings.
- Mental Health Court Coordinator will draft an agenda at least 1 week prior to every meeting, and record minutes from each meeting. Minutes will be provided to all Steering Committee members for viewing 2 weeks prior to next upcoming meeting.
- Implement activities and projects discussed at Steering Committee when possible throughout the course of the fiscal year.

Goal #3 Create a Steering Committee for ABC County Juvenile Drug Courts.

Juvenile Drug Court

Objective #1- Determine the mission of the advisory board/steering committee, to include the purpose and scope of authority. Develop a mission statement relevant to the Juvenile Drug Court and identify goals and objectives for the advisory board/steering committee for FY 2018.

- The coordinator will coordinate a meeting with the Juvenile Drug Court Judge to discuss the mission, purpose, and scope for the advisory board/steering committee by August 1, 2017.
- The coordinator will create a volunteer/interest form for potential board members to better determine member's areas of strength and interest. This form will be completed by August 30, 2017.
- By September 1, 2017, the coordinator will begin distributing forms and contacting a minimum of 15 community-based agencies to inform them of the new advisory board opportunity.
- The coordinator will identify available dates for potential space within the county court building to hold meetings and share dates with stakeholders by October 1, 2017.
- The coordinator will schedule one meeting each quarter beginning October 2017 and ending June 2018.

Goal #4- Team members will visit 2 Veteran Treatment/Problem-solving Courts located throughout the state.

Veteran Treatment Court

Objective #1- Coordinator will communicate with OPSC to obtain a directory of all Problem-Solving Court coordinators through the state by August 1, 2017.

- Contact and coordinate a site visit for a minimum of 4 team members, to include at least 1 case manager, a coordinator, and 2 Veterans treatment Court staff members by October 1, 2017.
- Team members who attend court hearings, will report back to team at next available staff meeting after visit.

Treatment

Goal #5- Decrease the amount of positive drug tests by all participants in the Problem-Solving Court within the first month of participation.

Adult Drug Court

Objective #1-Adult Drug Court team members will administer frequent, monitored, and random drug testing.

- 95% of every new DTC participant will submit to random urinalysis testing at least twice a week, will meet with their Probation Agent at least once a week, and will appear in Court for regular progress conferences at least once every three weeks for the first month in the program.
- 90% of new DTC participants will be entered into a treatment program within 5 business days of entering DTC.

Mental Health Court

Goal #6- Decrease the time between an Inpatient/Outpatient Competency Evaluation and participant receiving a placement at a state run hospital by 20% in FY 2018.

Objective #1 Link participants whom may have a possible mental health impairment with the Problem-Solving Court in the local county jail at the time of their jail intake.

- Contact the Directors of the county detention center by October 1, 2017, in order to discuss their current protocol when dealing with incompetent defendants.
- Contact the state hospital administration by October 1, 2017 to discuss the documented protocol to transfer a defendant from the county detention center to the state hospital.
- By October 15, 2017, Mental Health Court coordinator will document the current wait times from the initial evaluation request to placement being made in the state hospital and document times on the SMART legal status screen.
- Create a report using collected SMART data, and compare the report with the wait time recommend by state hospital administrators by June 1, 2017.

FY 2018 Budget with Justification

This section should include a line item budget and justification. Each requested product/service/position justification should be no longer than 350 words per item. At a minimum, include the following:

- How much funding for this position/item/service is needed and for what?
- Cost Itemization.
- When are the resources needed?
- What SMART data or other statistical background was used to justify the request?
- What steps have previously been taken in order to secure resources (i.e. federal grants, donations, fundraisers, etc.)?

The following are definitions for each line item listed in the FY 2018 Office of Problem-Solving Courts Discretionary Grant:

Personnel - Personnel—List each position by title showing the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within your organization. List only the positions of the applicant organization; all other grant-funded positions should be listed under the consultants/contracts category. **Benefits & Payroll Taxes**—Base on actual known costs or an established formula. Benefits and payroll taxes are for listed personnel and only for the percentage of time devoted to the project.

Consultant/Contracts - Describe the product or service to be procured by contract and provide an estimate of the cost of services that cannot be provided by other full- or part-time staff employed by the project. Generally, these services provide a specific and identifiable product or service. Recipients must adhere to relevant procurement standards when advertising for or soliciting potential service providers.

Equipment/Software - List nonexpendable items that are to be purchased. Nonexpendable equipment is tangible property having a useful life of more than 1 year and an acquisition cost of \$100 or more per unit. (Note: An organization's own capitalization policy may be used for items costing less than \$100.) Include expendable items either in the "supplies" category. Analyze the cost benefits of purchasing versus leasing equipment, particularly high-cost items and those subject to rapid technical advances. List rented or leased equipment costs in the "contractual" category. Explain why the equipment is needed for the project to succeed.

Supplies – List costs necessary to carry out the project. Supplies are defined as expendable property having a useful life of less than one year or an acquisition cost of less than \$100 per unit. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Travel /Training – Itemize travel and training expenses for project personnel by purpose (e.g., staff to training or coordinator meetings) Show how you calculated these costs (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X meals). Identify the location of travel, if known.

Other Direct Costs – Not applicable to OPSC Applicants.

Indirect Costs - Not applicable to OPSC Applicants

Personnel

Position Type: Problem-Solving Courts Coordinator

How many years has OPSC funded this? 4 years

Is this position currently filled? Yes

Year	2016	1 st half 2017	2018 Request
Awarded	\$56,000	\$57,000	\$59,519
Spent	\$18,480	\$28,000	
% Spent	33%	49%	

- **How much funding for this position is needed and for what?**
The FY 2018 request for funds to support one full time ABC Coordinator is \$59,519. The duties of a ABC Problem Solving Court Coordinator are to oversee the consistent application of program practices, coordinate team meetings, locate and apply for state and federal grants, ensure complete data entry by assigned team members, assess program data and trends within the ABC Problem Solving Court, ensure team members complete training for their respective roles and personally attending trainings and seminars on behalf of the ABC Problem Solving Court, act as a liaison between agencies, and perform other duties as assigned within the ABC Problem Solving Court.
- **Cost Itemization**
 $\$24.25 \text{ per hour} \times 40 \text{ hours} \times 52 \text{ weeks} = \$50,440$
 $\$50,440 \times 18\% \text{ Fringe Benefits} = \$9,079$
 $\$50,440 + \$9,079 = \$59,519$
- **When is the staff needed?**
Already employed, needed July 1, 2017.
- **What SMART data or other statistical background were used to justify the request?**
In the first half of FY 2017, the ABC Problem-Solving Court averaged 92.6 participants (SMART Table 18) and had 368 court contacts (SMART Table 6) in the same time period. There has been turnover in this position in the last couple of fiscal years resulting in not spending out the awarded amount. The position has been filled for the past 10 months and total funding is anticipated to be used in FY 2018
- **What steps have previously been taken in order to secure resources (i.e. federal grants, donations, fundraisers, etc.)?**
Prior to OPSC Grant funding, this was a county funded position without benefits.

Position Type: Problem-Solving Courts Case Manager

How many years has OPSC funded this? 3 years

Is this position currently filled? Yes

Year	2016	1st half 2017	2018 Request
Awarded	\$34,000	\$37,000	\$40,498
Spent	\$34,000	\$14,000	
% Spent	100%	38%	

- **How much funding for this position is needed and for what?**
The FY 2018 request for funds to support one full-time case manager is \$40,498. The duties of the case manager will be to complete initial intakes forms, evaluate participant needs, make referrals to ancillary services, input data into SMART, identify community resources for participants, teach and assist participants how to schedule appointments, conduct initial intakes summaries, complete court reports, follow up with all participant resources, coordinate services with treatment providers, and perform other duties as assigned within the ABC Problem Solving Court.
- **Cost Itemization.**
 $\$16.50 \text{ per hour} \times 40 \text{ hours} \times 52 \text{ weeks} = \$34,320$
 $\$34,320 \times 18\% \text{ Fringe Benefits} = \$6,178$
 $\$34,320 + \$6,178 = \$40,498$
- **When is the position needed?**
Already employed, needed July 1, 2017.
- **What SMART data or other statistical background were used to justify the request?**
In the first half of FY 2017 according to Table 7, 8, 9 in SMART the case manager position has completed over 180 appointments per month and makes on average 10 referrals per week to ancillary services.
- **What steps have previously been taken in order to secure resources (i.e. federal grants, donations, fundraisers, etc.)?**
Prior to OPSC Grant funding, this was a county funded position without benefits

Contracts and Consultants

Service Type: States Attorney/Panel Attorney

How many years has OPSC funded this? 1 year

Year	2016	1st half 2017	2018 Request
Awarded	0	\$10,000	\$19,200
Spent	0	\$5,000	
% Spent	0	50%	

- **How much funding for this service is needed and for what?**
The FY 2018 request for funds to support services from the ABC State's Attorney Office is \$19,200. The ABC Problem Solving Court will contract with the ABC County State's Attorney's Office to represent the prosecutorial role on the ABC Problem Solving Court Team. The duties include attending staffing meetings, court proceedings, court preparation and other meetings as requested.
- **Cost Itemization:**
40 hours per month x 12 months x \$40 per hour = \$19,200
- **When are the resources needed?**
July 1, 2017
- **What SMART data or other statistical background were used to justify the request?**
In the first half of FY 2017, the ABC Problem-Solving Court averaged 92.6 participants vs. 51.4 participants in FY 2016 (SMART Table 18). There were 368 court contacts in the first half of FY 2017 vs 408 in all of FY 2018 (SMART Table 6). The population in ABC County has increased as a result of a new casino in the county, which has also adversely affected the amount of crime that occurs in this jurisdiction. The program has grown tremendously in the past 10 months and the need to increase the amount of hours for this service is necessary.
- **What steps have previously been taken in order to secure resources (i.e. federal grants, donations, fundraisers, etc.)?**
In FY 2017, the ABC Problem Solving Court relied on a grant from the ABC County Bar Association to fund \$10,000 to complete the required State's Attorney's duties; however it has become a strain on local resources, as the population in ABC County has increased as a result of a new casino in the county, which has adversely affected the amount of crime that occurs in this location. The grant funding for ABC Problem-Solving Court will not be awarded in FY 2018 from the county Bar Association.

Service Type: Taxi Service

How many years has OPSC funded this? 3 years

Year	2016	1st half 2017	2018 Request
Awarded	\$10,000	\$11,000	\$12,000
Spent	\$10,000	\$5,500	
% Spent	100%	50%	

- **How much funding for this service is needed and for what?**

The FY 2018 request for funds to support taxi service is \$12,000. It is estimated that no less than 65% of the participants are in outlying areas of the county and only have access to taxi services. Due to this transportation limitation, Taxi Service is necessary in order for participants to successfully manage daily appointments to court, treatment, meetings and ancillary services which are assigned by the court. Court hearings for participants can be up to twice a month for the duration of the time in the program.

- **Cost Itemization.**

25 participants X 10.00 a trip X 4 trips a month's X 12 months = \$12,000.

- **When are the resources needed?**

July 1, 2017

- **What SMART data or other statistical background were used to justify the request?**

Utilizing SMART tables 8, 9 and 10 participants have appeared at 76 housing appointments, 112 mental health services appointments, and 48 appointments for substance abuse treatment services. In ABC County, all 3 of these appointments are in rural areas that cannot be accessed by public transportation.

Once a participant enters ABC Problem-Solving Court, the Coordinator runs a driver license check amongst other background checks. We have found that 95% of participants do not have a valid license to drive once they enter the court, which results in the massive amount who need to rely on taxi service, as no public transportation options exist.

- **What steps have previously been taken in order to secure resources (i.e. federal grants, donations, fundraisers, etc.)?**

In FY 17, the court was awarded \$11,000 for taxi service. The court as of January 1, 2017 has spent \$5,500 of taxi service as a result of an increase in participants. As a result of the increase in demand for taxi service, we are asking for an increase to \$12,000 for FY 18.

Supplies

Supply Type: Breathalyzer Mouthpieces

How many years has OPSC funded this? 5 years

Year	2016	1 st half 2017	2018 Request
Awarded	\$100	\$150	\$180
Spent	\$75	\$0	
% Spent	75%	0%	

- **How much funding for this item/service is needed and for what?**

ABC Problem-Solving Court is requesting \$180 for Breathalyzer Mouthpieces. ABC Problem-Solving Court uses breathalyzers mouthpieces on a weekly basis, and is an integral part of the program. The ABC Problem-Solving Court will procure 6 packs to be used by the local law enforcement agency during random home checks on participants in the first and second phase of the program.

- **Cost Itemization.**

\$30 per pack of 100 mouthpieces for 6 packs of mouthpieces =\$180

- **When are the resources needed?**

July 1, 2017

- **What SMART data or other statistical background were used to justify the request?**

Per table 10 (Client Drug Testing Outcomes) ABC problem-solving court has conducted 10 breathalyzer activities per month, and a total of 60 up to this period. As indicated in table 3 (Client Characteristics at Admission) ABC Problem Solving Court has increased admission for the first 6 months from 25 by January 1, 2016 to 30 by January 1, 2017. As a result, we are requesting an increase in breathalyzer mouthpieces to match the growth of the program.

- **What steps have previously been taken in order to secure resources (i.e. federal grants, donations, fundraisers, etc.)?**

ABC Problem-Solving Court has relied strictly on the OPSC Discretionary Grant for Breathalyzer Mouthpieces in previous years.

Equipment

Equipment Type: Instant Urine Tests

How many years has OPSC funded this? 6 years

Year	2016	1 st half 2017	2018 Request
Awarded	\$30,000	\$20,000	\$18,200
Spent	\$15,000	\$5,000	
% Spent	50%	25%	

- **How much funding for this position/item/service is needed and for what?**

The FY 2018 request for funds to support instant urine cups is \$18,200. The ABC Problem-Solving Court also relies on drug testing resources from the Division of Parole and Probation and ABC County Health Department.

Cost Itemization:

2 urine test per week x 52 weeks x 35 participants x \$5.00 a test = \$18,200

- **When are the resources needed?**

July 1, 2017

- **What SMART data or other statistical background were used to justify the request?**

Based on Table 10 (Drug Testing Outcomes) ABC Problem-Solving Court has collected 400 tests in FY 17. ABC Problem-Solving Court recently obtained a grant from SAMSHA which will cover 50% of drug testing equipment to include Instant Urine Tests. As a result of the current grant award, ABC Problem-Solving Court is requesting less money from OPSC in drug testing equipment for FY 18.

- **What steps have previously been taken in order to secure resources (i.e. federal grants, donations, fundraisers, etc.)?**

ABC Problem-solving Courts previously shared all responsibilities for drug testing with the Department of Public Safety. ABC problem-solving courts has recently obtained a 3 year grant from SAMSHA, which will cover a portion of drug testing for FY 18. Once this grant has ended, ABC Problem-Solving courts may request more funds from OPSC.

Staff Training and Travel

Training Type: In State Mental Health/Substance Abuse Training

How many years has OPSC funded this? 6 years

Year	2016	1st half 2017	2018 Request
Awarded	\$500	\$500	\$500
Spent	\$500	\$250	
% Spent	100%	50%	

- **How much funding for this is needed and for what?**

ABC Problem-Solving Court is requesting funding to attend at least one Mental Health/Substance Abuse Training seminar in FY 2018. These trainings have not been identified, but the request is in anticipation of training events occurring. Team members who attend the specified training would include Judge/Master, Case Managers, Coordinators, and other Court personnel as designated.

- **Cost Itemization.**

1 training @ 100.00 per team member X 5 team members = \$500.00

- **When are the resources needed?**

July 1, 2017

- **What steps have previously been taken in order to secure resources (i.e. federal grants, donations, fundraisers, etc.)?**

ABC Problem Solving Court has relied on OPSC grant funds for trainings not offered for free in the state in previous years.

Fact Sheet for Maryland Problem-Solving Court

Date: January 12, 2017

Name of Court: Richland County District Court Adult DTC
County: Richland
Court Address: Twelve Market St.
Anytown, MD 21000

Administrative Judge: John L. Stanton
Presiding Judge/Magistrate: Robert V. Bowen
Court Administrator/Administrative Clerk: Administrative Clerk—Jane Wilde
PSC Coordinator: John Doe
Phone: 410-555-3130
Email: John.Doe@mdcourts.gov

Start Date (Month/Year): December 2005
Structure of Program: Post Conviction and VOP
Program Capacity: 25

Court Hearing: Every Wednesday at 1pm.
Treatment: Outpatient and Inpatient treatment
Supervision/Monitoring: Parole and Probation
Types of Drug Testing: SCRAM, Urine, Sweat Patches, Handheld Breathalyzer, and Saliva testing.

Eligibility criteria: (i.e.: County residents, Non-violent offenses, etc.)

Offense and Offender Qualifiers:

Richland County resident
Evident substance abuse
Drug motivated crime
Non-violent offense- as defined by Maryland law

Offense and Offender Disqualifiers:

Current offense is a DWI/DUI
Dealers for Profit
History of violent offenses- as defined by Maryland law
Former graduates from DTC
Those who would qualify for the First Offenders Drug Program
Possession with the Intent to Distribute (PWID) will be determined for eligibility on a case-by-case basis by the Office of the State's Attorney

Average Program Length: 15 months

Administrative Office of the Courts

**OFFICE OF PROBLEM-SOLVING COURTS
2001 COMMERCE PARK DRIVE - SUITE E/F
ANNAPOLIS, MD 21401**



**Problem Solving Courts Discretionary Grant Application
Checklist**

This check list is intended as a tool to assist applicants to submit complete and timely applications. This checklist does not need to be submitted with your application.

- _____ Grant Application Cover Sheet
Signed by BOTH the Director/Administrative Authority and Financial Authority
- _____ Program Narrative and Budget Justification – Within each budget category, do not exceed 350 words per item.
- _____ Use the standard set margins, New Times Roman, Font 12.
- _____ Proposed Budget (Excel)
- _____ Completed Fact Sheet
- _____ Signed/Scanned PDF application
- _____ Emailed to: OPSC.grants@mdcourts.gov
Subject Line: **“PSCDGFY18 - County Name and Court Type”**
- _____ Application Deadline – March 31, 2017

Failure to respond to any of the items or submitting late applications may result in the Office of Problem-Solving Courts rejecting or delaying the award.

Any questions concerning the submission of this application should be directed to:

Brenda Stansbury, OPSC
(410) 260.3615
Or email questions to OPSC.grants@mdcourts.gov