

# Administrative Office of the Courts

## District Court Problem-Solving Courts Budget Request Announcement

District Court Budget Request #: B19000125U

*Budget Request Announcement Issued: January 11, 2018*



### Office of Problem Solving Courts

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#### District Court Problem-Solving Courts

The Office of Problem Solving Courts is a department in the Administrative Office of the Courts, Programs Division, responsible for assisting the problem-solving courts in development, maintenance, and advancement of a collaborative therapeutic system. OPSC has overseen the creation of problem-solving courts in 21 of the 24 jurisdictions in Maryland and works with public and private stakeholders to develop and establish best practices in problem-solving courts. OPSC will be managing the Problem-Solving Courts Budget Request for the District Court of Maryland in FY 2019.

#### Budget Request Purpose

This Budget Request is designed to enhance operational Problem-Solving Courts in Maryland. The Budget Request for District Court Problem-Solving Courts is not meant to supplant, or replace any prior grant funds, or awards. Funds approved in the Budget Requests may only be used to support Judiciary staff assigned to problem-solving courts and enhance the Problem-Solving Courts and any other ancillary services that will be utilized by and for the betterment of the community members served by this court program.

#### Eligible Applicants

District Courts who are currently approved or are in the process of implementing a problem-solving court in Maryland are eligible to apply for Budget Requests.

#### Availability and Awards of Funds

The availability of funds is contingent upon the provision of funds in the Maryland Judiciary budget allocated by the Maryland General Assembly for Fiscal Year 2019. District Courts who are allocated funding will receive notice in June of 2018

#### Match Requirements

There is no match required.

**Funding Cycle: July 1, 2018 – June 30, 2019**

**APPLICATION FORMS AVAILABLE**

#### APPLICATION SUBMISSION INFORMATION

**Application Release Date:** Thursday, Jan. 11, 2018

**Application Due:** Friday, Mar. 30, 2018 by email only

**Documents:** Scanned PDF submitted by email only

**Subject Line:** FY19 – County Name and Court Type(s)

*(Please submit emails with the Subject Title as described above)*

**Delivery Address:** [OPSC.Grants@mdcourts.gov](mailto:OPSC.Grants@mdcourts.gov)

#### Budget Request Submission Checklist

- Signed Budget Request Application
  - Cover Sheet
  - Narrative and Budget Justification
  - Fact Sheet
- Proposed Budget Workbook

#### Additional Terms & Requirements

- FY2019 Special Conditions for District Court Budget Request

#### TECHNICAL ASSISTANCE

Pre-Budget Request Technical Assistance Meeting

**Jan. 11, 2018 @ 10 am**

**Judiciary College Education and Conference Center  
(JCECC)**

**2011-D Commerce Park Drive  
Annapolis, Maryland 21401**

#### Successful Applicant Tools & Tips

- Before submitting your application, read entire announcement, instructions, and Special Conditions
- If needed, seek guidance with department staff prior to the application deadline.
- Whenever possible, provide timely data in your responses that demonstrates the effectiveness of your program.
- Provide a justification for every budgeted line item.
- Review your application packet before submission.

Questions: [OPSC.Grants@mdcourts.gov](mailto:OPSC.Grants@mdcourts.gov)

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