

# Administrative Office of the Courts

## NOTICE OF FUNDING AVAILABILITY

NOFA #: N19-0004-25U

NOFA Issued: *January 11, 2018*



### PSC DISCRETIONARY GRANT

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#### Office of Problem-Solving Courts

The Office of Problem Solving Courts is a department in the Administrative Office of the Courts, Programs Division, responsible for assisting the problem-solving courts in development, maintenance, and advancement of a collaborative therapeutic system. OPSC has overseen the creation of problem-solving programs in 21 of the 24 jurisdictions in Maryland and works with public and private stakeholders to develop and establish best practices in problem-solving courts.

#### Grant Purpose

This grant is designed to enhance operational Problem-Solving Courts in Maryland. The Office of Problem-Solving Courts Problem-Solving Court Discretionary Grant is not meant to supplant, or replace any prior grant funds, or awards. Grant funding may only be used to support Judiciary staff assigned to problem-solving courts and enhance the Problem-Solving Courts and any other ancillary services that will be utilized by and for the betterment of the community members served by this court program.

#### Eligible Applicants

Circuit Courts who are currently approved or are in the process of implementing a problem-solving court in Maryland are eligible to apply for grant funding.

#### Availability and Awards of Funds

The availability of funds is contingent upon the provision of funds in the Maryland Judiciary budget allocated by the Maryland General Assembly for Fiscal Year 2019. Applicants who are awarded funding will receive notice in June of 2018.

**Funding Cycle: July 1, 2018 – June 30, 2019**

**APPLICATION FORMS AVAILABLE**

### APPLICATION SUBMISSION INFORMATION

**Application Release Date:** Thursday, Jan. 11, 2018

**Application Due:** Friday, Mar. 30, 2018 by email only

**Documents:** Scanned PDF submitted by email only

**Subject Line:** PSCDGFY19 – County Name and Court Type(s)

*(Please submit emails with the Subject Title as described above)*

Delivery Address: [OPSC.Grants@mdcourts.gov](mailto:OPSC.Grants@mdcourts.gov)

#### Grant Submission Checklist

Signed Grant Application

- Narrative and Budget Justification
- Fact Sheet

Proposed Budget Workbook

#### Additional Terms & Requirements

- General Grant Conditions
- FY2019 Special Conditions for Problem-Solving Courts (PSC) Discretionary Grant

#### TECHNICAL ASSISTANCE

OPSC Pre-Grant Technical Assistance Meeting

**Jan. 11, 2018 @ 10 am**

**Judiciary College Education and Conference Center  
(JCECC)**

**2011-D Commerce Park Drive  
Annapolis, Maryland 21401**

#### Successful Applicant Tools & Tips

- Before submitting your application, read the NOFA, General Conditions, Special Conditions and application instructions in their entirety.
- If needed, seek guidance with department staff prior to the application deadline.
- Whenever possible, provide timely data in your responses that demonstrates the effectiveness of your program.
- Provide a justification for every budgeted line item.
- Review your application packet before submission.

Questions: [OPSC.Grants@mdcourts.gov](mailto:OPSC.Grants@mdcourts.gov)

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