



ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
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Questions/Responses No. 1 to the Request for Proposal (RFP)
MDEC Audio and Visual Solution
K14-0018-29

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Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Master Contractors who received the RFP. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Master Contractor asking the question.

Question: Is there consideration for extra travel costs (Mileage, Hotel and Meal Per Diem) when the installations are located outside of the Baltimore Metropolitan area? If so, what are the specific guidelines for these expenses?

Response: The total price proposal must be inclusive of all travel, hotel and meals.

Question: Please confirm that the Stenographers station is not part of this solution.

Response: The Stenographers station is not part of the solution.

Question: Please confirm that the MBE forms EEO3 and EEO4 are not required for the Anne Arundel County courts that we will be bidding for this RFP?

Response: MBE Subcontractor Participation Goal will be accessed individually as each TORFP is finalized.

Question: Please define what is expected for the "Live" demo of our proposed solution in lieu of the concerns that were uncovered by the attending vendors. Specifically, the vendor will need to purchase all equipment identified in their solution and build a "test" court room at the JECC training center in order to be included in this solicitation.

Response: Bidders need to provide us with a list of their requirements and we will evaluate them to determine what we can provide. We will however provide the room and the monitors.

Question: Please confirm that the solicitation date is being pushed back due to the problems that were uncovered at the meeting that need to be addressed?

Response: The closing date has changed from September 30, 2013 to October 11, 2013 at 2:00 pm.

Question: During the pre-bid, it was stated that all monitors (with the exception of jury) were going to be provided by AOC. What is the model number of the Acer monitors to be used? We would like to verify that HDCP compliancy needs are met as called for in 2.2.8.

Response: ACER T232HL bmidz 23 Touch Screen LCD. We are proving a large wall mount monitor for the jury. The monitors are a mix of existing and new monitors.

Question: Section 2.2.4 states the monitor locations will be located at each attorney table, the witness box, the podium and the Judges bench. Is there to be one monitor at each of these locations?

Response: YES, Circuit Court only.

Question: There is no mention of annotation abilities required. Would providing annotation abilities be required in our scope of work?

Response: Yes

Question: The Circuit Courtrooms have a podium in which a document camera can be housed for the required display of documents and pictures. The District Courtrooms do not have a podium for this purpose. Where would a document camera be used in the District Courtrooms to present these items?

Response: We do not have a need for a document camera in the District Court courtrooms.

Question: Is there a requirement to display two different centrally located sources on two different displays simultaneously? For example: Would you need to display an image from the podium mounted document camera to the Jury, while at the same time the judge is viewing the laptop that is also located at the podium? Or will only one input be displayed on some or all of the monitors at the same time with the option to 'mute' the image from specific displays.

Response: Only one input will be displayed on some or all of the monitors at the same time with the option to 'mute' the image from specific displays. The purpose of the video switcher is to allow the judge to distribute any particular image as he/she sees fit to any other screen in the room.

Question: What are the components of the current audio system in place? In 2.1 it is requested to allow the control system to integrate with the audio system to trigger an 'off the record' mode, and it would be necessary to know what audio components we would be working with to ensure this functionality.

Response: 1. For District Court the ability to mute a conversation already exists at the two attorneys tables (each attorney can have a private conversation at the table without it recording to the record). Also, the judge has the ability to have a "sidebar" conversation with the attorneys without it being recorded. A sidebar conversation also triggers a pink noise generator which keeps others from hearing any conversation by apply pink noise thru the house audio system. This is true for Glen Burnie and Annapolis and may not apply to other DC locations,

2. During the walk-thru it was decided that we will need two runs of cat5 shielded between each courtroom and the CourtSmart audio system. These cables could be used for these control signals.

Question: It was mentioned in the mandatory pre-bid walkthrough that individual room drawings and a system flow for the current system would be provided. When will these documents be available, as they are essential to providing a clear and concise quote utilizing the rooms involved, and the pre-existing equipment.

Response: Drawings will not be provided. The purpose of the mandatory pre-proposal conference/walk through was it take picture and measurement to provide clear and concise proposal.

Issued by

Lisa Peters
Procurement Officer