



ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
580 TAYLOR AVENUE
ANNAPOLIS, MARYLAND 21401

Questions/Responses No.1 to the Request for Bid (RFB)
Kodak i610 Scanners
K10-0104-26
April 13, 2010

FRANK BROCCOLINA
STATE COURT ADMINISTRATOR
(410) 260-1295 Fax: (410) 974-2066
frank.broccolina@mdcourts.gov

FAYE D. GASKIN
DEPUTY STATE COURT
ADMINISTRATOR
(410) 260-1257 Fax: (410) 974-2066
faye.gaskin@mdcourts.gov

SHARON SAMPSON BALL
Executive Director
Human Resources
(410) 260-1283 Fax: (410) 974-2849
sharon.ball@mdcourts.gov

GRAY BARTON
Executive Director
Office of Problem-Solving Courts
2011-D Commerce Park Drive
Annapolis, Maryland 21401
(410) 260-3617 Fax: (410) 841-9850
gray.barton@mdcourts.gov

PHILIP S. BRAXTON
Executive Director
Judicial Information Systems
2661 Riva Road, Suite 900
Annapolis, Maryland 21401
(410) 260-1000 Fax: (410) 974-7170
philip.braxton@mdcourts.gov

ALLEN C. CLARK, III
Executive Director
Budget & Finance
(410) 260-1579 Fax: (410) 260-1290
allen.clark@mdcourts.gov

DAVID R. DURFEE JR.
Executive Director
Legal Affairs
(410) 260-1405 Fax: (410) 974-2066
david.durfee@mdcourts.gov

CONNIE KRATOVIL-LAVELLE
Executive Director
Family Administration
(410) 260-1296 Fax: (410) 974-5577
connie.kratovil-lavelle@mdcourts.gov

SUSAN HOWELLS
Executive Director
Procurement & Contract
Administration
(410) 260-1410 Fax: (410) 260-1749
susan.howells@mdcourts.gov

DIANE S. PAWLOWICZ
Executive Director
Court Research & Development
(410) 260-1725 Fax: (410) 974-2066
diane.pawlowicz@mdcourts.gov

ROXANNE P. MCKAGAN
Director, Administrative Services
(410) 260-1407 Fax: (410) 974-2066
rocky.mckagan@mdcourts.gov

DEBORAH A. UNITUS
Director, Program Services
2001D Commerce Park Drive
Annapolis, Maryland 21401
(410) 260-1291 Fax: (410) 260-3570
deborah.unitus@mdcourts.gov

Ladies and Gentlemen:

The following questions for the above referenced RFB were received by e-mail and are answered and posted for all prospective Offerors who received the RFB. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFB is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the offeror asking the question.

1. Question: Will the scanners all be installed at one location or multiple locations?

Response: The scanners will be delivered to the address listed in the RFB. The Maryland Judiciary will deliver and install at the proper locations.

2. Question: Will we be doing one training session for all users or will there be multiple training sessions needed?

Response: There will be one training session in Annapolis, Maryland.

3. Question: Page 15, 5.1 it says Type 1 Software. Are we to supply software and if so what are your requirements?

Response: The standard scanning software that comes with the scanners is fine - no extra is needed.

4. Question: The ten (10) Kodak 3500 scanners for trade-in, where are they located?

**Response: The ten (10) Kodak 3500 scanners for trade-in will be located at:
Administrative Office of the Courts Warehouse
2003D Commerce Park Drive
Annapolis, MD 21401**

Date Issued: April 13, 2010
Kelly Moore, Procurement Specialist