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Questions/Responses No. 2  
RFP No. K12-0040-25G

Maryland Judiciary Ombudsman Position  
November 9, 2011

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors who received the RFP. The statements and interpretations contained in the following responses to questions are not binding on the Judiciary unless the RFP is expressly amended. Nothing in the Judiciary's response to these questions is to be construed as agreement to or acceptance by the Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. This is a part-time position – is that correct?

**Response: Yes**

2. Is two years' experience as an Ombuds a must?

**Response: No**

3. Are subcontractors allowed as part of the proposal?

**Response: No**

4. On insurances, are any insurances required?

**Response: Certificates of insurance are not a requirement of this RFP.**

5. To what extent are Court resources (i.e. translators, etc.) available to the Ombuds?

**Response: If a translator was needed, one would be hired – from the court approved list. An office, telephone, voicemail and email are provided.**

Date Issued: November 9, 2011  
Kelly Moore, Procurement Officer