



**ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
2003 C COMMERCE PARK DRIVE
ANNAPOLIS, MARYLAND 21401**

**Questions/Responses No.1 to the
Request for Proposal (RFP) K14-0003-29**

IT Equipment Preventative Maintenance and Repair Services

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Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors who received the RFP. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: In the RFP, it states that "Contractor's office/base of operation must be located within a 50 mile radius of Annapolis (21401)." Would this apply to bidding as the prime?

Response: The PRIME may be located outside the 50 mile radius of Annapolis (21401). The service center (SUB) is required to be within the 50 mile radius of Annapolis (21401) and must be able to meet all of the RFP requirements.

2. Is there a previous contract for this equipment?

Response: Yes

3. Who is the vendor currently servicing the equipment?

Response: System Maintenance Services (SMS)

4. What was the cost of the last year's contract and is this the same equipment as last year's contract?

Response: Approximately \$2.8 million for 3 years. Equipment lists are provided on both the eMaryland Marketplace and Maryland Judiciary websites. Refer to RFP Section 2.3.10.

5. Is the contract available for viewing?

Response: No

6. Is there a service history available?

Response: No. Approximately 2100 service calls were received last year.

7. Is all the equipment up and running?

Response: Yes

Date Issued: April 25, 2013
Colleen Cantler, Procurement Officer