



ADMINISTRATIVE OFFICE OF THE COURTS
MARYLAND JUDICIAL CENTER
2003 C COMMERCE PARK DRIVE
ANNAPOLIS, MARYLAND 21401

Amendment No. 1
Request for Proposal (RFP) K14-0007-74
Daily Courier Services for District Court of Maryland, Harford County

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This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been **bolded and underlined** and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

1. Section 2.2 Scope of Work

- Originating from the Commissioner's Office, 1030 North Rock Spring Road, Bel Air, MD 21014, pick-up sealed bank deposits and court documents by 8:30 A.M.;
- To be delivered to the District Court, Mary E. Risteau Multi Service Center, 2 S. Bond Street, Bel Air, MD, between 9:00 A.M and 9:30 A.M of the same day;
- While at the District Court, picks up court documents and sealed bank deposits and deposits the contents of the sealed bag to The Bank of America, ~~Churchville Road~~ **201 S. Main Street, Bel Air, MD 21014 (at the corner of Churchville Road and Main Street)** and M&T Bank, 12 Office Street, Bel Air, MD and returns the deposit slips (and any change if requested) to the District Court by 12:00 P.M of the same day;
- While at the District Court picks up court documents and returns to the Commissioner's Office to drop off their deposit slips and document files by 1:00 P.M, the same day, to complete the loop.

Date Issued: May 30, 2013
Colleen Cantler, Procurement Officer

TTY Users: 1-800-735-2258

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