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**Addendum No. 1 to the Small Procurement
Request for Proposal (RFP)
Courier Service
June 14, 2011**

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined (ex. language added) and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

1. Revise Section 3—Qualifications as follows:

3a. Location I--Circuit Court for Harford County

- ~~Contractor shall be bonded.~~
- Contractor shall provide courier vehicle.

3b. Location II--Harford County District Court

- ~~Contractor shall be bonded.~~
- Contractor shall provide courier vehicle.
- Contractor shall insure bank deposits to the amount of \$100,000.
- Contractor's courier shall pass a criminal/traffic background investigation.
- Contractor's courier shall maintain a current driver's license and all appropriate insurance.

Date Issued: June 14, 2011
Anna Pfeifer, Procurement Officer

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