



ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER
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ANNAPOLIS, MARYLAND 21401

Pamela Harris
State Court Administrator
410-260-1295

Questions/Responses No. 6 to the Request for Proposals (RFP) K16-0054-29 PeopleSoft Support Resources

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

12. Question: With the RFP stating that this contract will be time and material (section 1.3), will the contract agreement be changed to reflect the same? The Standard Contract Agreement in the RFP (Attachment A) references this as a deliverables (Section 3.2 of Attachment A).

Response: Yes. Section 3.2 on Attachment A will read:

“All invoices shall be submitted within 30 calendar days after the completion and acceptance by the AOC and include the following information: name and address of the AOC; vendor name; remittance address; federal taxpayer identification or (if owned by an individual) his/her social security number; invoice period; invoice date; invoice number; amount due; retainage (if applicable), and the deliverable ID number for the deliverable being invoiced. Submission of attested time sheet is required. Additional information may be required in the future. Invoices submitted without the required information will not be processed for payment until the Contractor provides the requested information”.

13. Question: Do we need to submit 3 bound copies of the Technical and Financial Proposals along with Original unbound copy?

Response: No, see Amendment 3.

Issued by: Khrystine Bunche
Procurement Officer
February 16, 2016