**ADMINISTRATIVE
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

Questions/Responses No. 1 to the

Request for Proposals (RFP) K16-0117-25C

Performance Measures Dashboard

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Can you provide us with the URL for the other Judiciaries who have a dashboard that have inspired you to build a dashboard of your own?

   Response: Yes, here are a few examples:

   Pennsylvania - http://www.pacourts.us/news-and-statistics/research-and-statistics/dashboard-table-of-contents

   Michigan - http://courts.mi.gov/education/stats/performance-measures/pages/default.aspx

   Indiana - https://publicaccess.courts.in.gov/ICOR/

2. Question: Is it requested that the dashboard contain individual records or aggregated data that is updated monthly?

   Response: For this dashboard, it is requested that it contains aggregated monthly data.

3. Question: Is there a desired technology stack that this project should be built on top of?

   Response: No.

4. Question: Do you currently have a data visualization tool that you would continue to use as part of this project?

   Response: No, we do not currently have a data visualization tool.

5. Question: Will there be any Personally Identifiable Information (PII) that will need to be restricted from certain users?

   Response: No, all the information regarding this dashboard would be public information, open to all users.

6. Question: What are the security requirements for this project?

   Response: The dashboard would need to be protected in a sense that unauthorized users would not be able to alter the information.

7. Question: How will we gain access to the identified data sources?

   Response: Data would be provided by Court Operations and Judicial Information Systems (JIS).

8. Question: What are the types and structures of the identified data sources?

   Response: The data is presently in several different databases that JIS has access to. JIS would run reports and provide the reports to the Contractor to use in the dashboard. The data will not be active in a sense that it is automatically updated on a daily basis. The data will be updated at the smallest senses, monthly.

9. Question: Is there an incumbent Contractor that MD Courts has worked with in the past or this a completely new contract?

   Response: No, this is a completely new contract.

10. Question: What database is used at JIS at present?

    Response: JIS operates using several different databases from the different court jurisdictions. Maryland is currently in the process of moving to a unified electronic courts system, but presently only Anne Arundel County has it operational. JIS would provide the information to Contractor for use in the dashboard. In the smallest sense,

the data would be aggregated monthly, not daily.

11. Question: How frequently will data be updated on the dashboard?

    Response: Data would be updated monthly or annually.

12. Question: Can you provide a budget range for this effort?

    Response: The budget will not be disclosed.

13. Question: Do you have an idea of the number of vendors who have expressed interest in this bid thus far?

    Response: That information will not be shared.

14. Question: Delivery of proposal state one original and 2 copies of the technical and financial proposals must be included. Just to confirm the electronic copies are referring to thumb/flash drives or is there another method?

    Response: Offerors may submit either thumb/flash drive or compact disc (CD) for the electronic portion of the proposals.

Issued by: Whitney Williams
Procurement Officer
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