



**ADMINISTRATIVE  
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS  
INFORMATION TECHNOLOGY  
INTERNAL AFFAIRS  
JUDICIAL COLLEGE OF MARYLAND  
**OPERATIONS**  
PROGRAMS

**Questions/Responses  
No. 3 to the Request for Proposals (RFP) K17-0075-25  
Instructional Designer**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. **Question:** While staffing various projects we have found ISDs to have strengths in different parts of the ADDIE process. For example certain ISD excel in doing training and needs analysis (TNA) and other are great with curriculum writing and storyboarding. And some ISDs specialize on developing the courseware using authoring tools or programming. Would AOC consider team approach where we can offer ISDs and multimedia developers with various skills?

**Response:** Yes. Keep in mind that the individual(s) are required to work on-site.

2. **Question:** If AOC wants one ISD to do the whole project from start to finish would you consider revising the price proposal for T & M contract?

**Response:** No

3. **Question:** Based on AOC price quote, would AOC consider monthly invoice for services performed?

**Response:** No

Issued by Yashica Forrester  
Procurement Officer  
June 7, 2017