



# Administrative Office of the Courts

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## Operations Division

### Addendum #3

### Request for Proposals

**K19-0096-260**

### MD Judiciary Website Accessibility Study

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a strikeout (ex. ~~language deleted~~)

#### 1. **Revise Key Information Summary Sheet, p.3**

**Closing Date and Time:** ~~May 22, 2019~~ May 28, 2019, 2:00pm

#### 2. **Revise Section 1.9, Proposal Due (Closing) Date**

One original and two (2) copies of each proposal (Technical and Financial) must be received by the Procurement Officer **no later than 2:00 p.m. (local time) on ~~May 22, 2019~~ May 28, 2019** in order to be considered.

#### 3. **Revise Attachment E- Price Proposal Form, p. 41**

**ATTACHMENT E – PRICE PROPOSAL FORM (REVISED)**

### MD Judiciary Website Accessibility Study

### PRICE PROPOSAL FOR RFP # K19-0096-260

Offerors shall submit a detailed price proposal in the format provided below. All initial and ongoing fees shall be included and clearly detailed. Offerors shall add additional line items as necessary to complete the project as outlined in the RFP. Offerors shall list any assumptions regarding what is included within each fee.

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<b>Deliverables</b>	<b>Base Year 1</b>	<b>Base Year 2</b>	<b>Base Year 3</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>
<b>Project Management and Implementation Fee</b>	\$	N/A	N/A	N/A	N/A	N/A
<b>Accessibility online management system (includes automated reports, PDF scanning, recommendations and remediation services) and instructions materials</b>	\$	\$	\$	\$	\$	\$
<b>Delivery of accessibility study report and recommendations</b>	\$	N/A	N/A	N/A	N/A	N/A
<b>Delivery of accessibility statement</b>	\$	N/A	N/A	N/A	N/A	N/A
<b>Delivery of accessibility website wizard driven tool on production server</b>	\$	\$	\$	\$	\$	\$
<b>Totals:</b>	\$	\$	\$	\$	\$	\$

<b>*Grand Total:</b>	<b>\$</b>
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**\*Fully loaded fixed price that includes all direct and indirect costs and profit for the Contractor to perform. Indirect costs shall include all costs that would normally be considered general and administrative costs and/or travel costs, or which in any way are allocated by the Contractor against direct labor hours as a means of calculating profit or recouping costs which cannot be directly attributable to the Contract.**

Submitted by Authorized Signature:
Date:
Print Name and Title:
Company Name:
Company Address:
FEIN #
Telephone #

Issued By: Whitney Williams

Procurement Officer

5/15/19