



# Administrative Office of the Courts

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## Operations Division

### Addendum #1

### Request for Proposals

**K20-0027-25H**

### **Judicial College Long Term Technical Trainer**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

#### **1. Revise Section 1.1- Summary Statement**

**Offerors may submit up to ~~one~~ three (3) candidates only.**

#### **2. Revise Section 1.17- Multiple or Alternate Proposals**

Neither multiple nor alternate proposals will be accepted. **Offerors may submit up to three (3) ~~one~~ candidates.**

#### **3. Revise Section 2.1- Purpose & Summary**

The Judicial College of Maryland provides training and support services to the employees of the Maryland Judiciary in all of Maryland's counties and Baltimore City. The Judicial College of Maryland delivers training and support services both in-person and remotely using a variety of tools. Currently, the Judicial College of Maryland has a need for one (1) long-term technical trainer.

**The AOC reserves the right to disqualify any candidate proposed by multiple Offerors. Affected Offerors will be given three (3) business days to submit a substitute.**

**The AOC reserves the right to make additional awards of like staff as awarded within the Contractor pool during the life of the contract at the proposed labor rates. The AOC reserves the right to roll off support staff with 30 days' notice if assignments are completed prior to contract expiration.**

**Offerors may submit up to three (3) ~~one~~ candidates ~~only~~.**

Issued By: Whitney Williams

Procurement Officer

7/31/19