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## Administrative Office of the Courts

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### Operations Division

#### Questions/Responses No. 1 to the

#### Request for Proposals (RFP) K21-0045-40

#### District Court Duress & Intrusion Alarm Installation, Monitoring & Maintenance Services

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Can the Judiciary provide a current zone list for each site?

Response: Please refer to Attachment A.

2. Question: Can the Judiciary confirm that the alarm control panels do not have lockout codes? If they do, can the State provide the codes?

Response: We are unable to determine if the alarm control panels have lockout codes.

3. Question: Can the Judiciary provide an alarm registration for each site respective municipality's for False Alarm Reduction Unit?

Response: We are unable to determine this information at this time.

4. Question: Can the Judiciary provide a zone map indicating device locations for each site?

Response: Please see question 1.

5. Question: Can the state advise if the maintenance of intrusion alarms and duress alarms include all components? Example: control panels, keypads, door contacts

Response: Yes.

6. Question: Is the Contractor required to procure equipment as part of its maintenance services and installation/removal/reinstallation/relocation of duress alarms and installation of intrusion alarms? If so, should that be priced in our per unit and annual costs?

Response: The Contractor is not required to stock parts but is required to procure them on an as-needed basis to make necessary repairs.

7. Question: Can the Judiciary provide the most recent annual number of weekend/holiday service calls?

Response: Less than 5.

8. Question: Can the Judiciary provide the annual number of requests for installation/removal/reinstallation/relocation of duress alarms and installation of intrusion alarms and the number of devices these represent?

Response: Less than 5.

9. Question: Are there other wireless devices such as receivers and repeaters at Duress Alarm monitored sites which should be considered for Maintenance services?

Response: Yes, all sites on RFP Attachment F containing wireless devices will have at least 1 receiver.

10. Question: Please confirm that the contract will be both an FFP and Fixed Price labor Hour contract?

Response: Yes.

11. Question: Please confirm the "base" period of this contract is three years with two one - year renewal options?

Response: Yes.

12. Question: Is there an electronic media preference?

Response: No.

13. Question: Can the proposals be hand delivered?

Response: Yes.

14. Question: If experience is obtained through Commercial buildings and Federal Buildings, does this experience meet the contractor requirements minimum requirements?

Response: Yes.

15. Question: Is the state referring to the cut-over process from the incumbent contractor to the winning contractor?

Response: Yes.

16. Question: Can the Judiciary provide the most recent, one-year historical value of equipment purchases under this contract?

Response: Equipment purchases in the last year is approximately \$800.00.

17. Question: Will the contractor be able to discuss and agree with the acceptability levels after award?

Response: An acceptable level of service will be established at contract execution, therefore both parties will be cognizant of the expectations.

18. Question: Can the State advise if the maintenance of Intrusion alarms and duress alarms includes all components of the systems? Example: control panels, keypads, door contacts

Response: Confirmed.

19. Question: Are RFP sections D and E subsets of information required by section D?

Response: Yes.

20. Question: Can the state provide the intrusion Alarm system make/model for the 10 Intrusion Alarm monitored sites?

Response: 1- Innovonics System, 9 - Napco Genmini 816

21. Question: Are the systems at the 26 Duress alarm monitored sites duress only?

Response: Yes.

22. Question: What is the expected Award date?

Response: Award date is dependent upon the length of the evaluation process. The Judiciary has no anticipated date of award at this time.

23. Question: Are any of the systems to be covered, proprietary?

Response: No

24. Question: Will a device list be provided?

Response: No, we do not have a device list.

25. Question: What Attachments should be included in the proposal?

Response: Attachments B and D.

26. Question: Will the dealer program codes be provided so the IDS can be serviced and reprogrammed?

Response: Yes.

27. Question: Please provide the Intrusion Equipment List

Response: See Attachment F.

28. Question: Please provide a comprehensive equipment list per location with number and model of buttons, panels and batteries.

Response: The number of wired and wireless button provided in the RFP is all the information the Judiciary is able to provide at this time.

29. Question: Please confirm number of zones and Intrusion Control Panels per location

Response: Please refer to Attachment A.

30. Question: Please provide the estimated equipment age.

Response: The age of the equipment is unknown.

31. Question Please confirm comprehensive Coverage for labor and equipment is required for all devices at all locations?

Response: Yes.

32. Question: Please confirm if security Integrator is to provide the Duress/Intrusion equipment when new installations are needed or if equipment will be provided by the customer?

Response: Yes, the contractor will be responsible for providing duress/intrusion equipment for new installations.

33. Question: Please confirm that any POTS or internet connections for the intrusion panels will be the responsibility of the customer or others?

Response: Yes, telephone lines will be responsibility of the Judiciary.

Issued by: Valerie L. Mitchell  
Procurement Officer  
Date: 03/29/2021