



ADMINISTRATIVE OFFICE OF THE COURTS

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

Questions/Responses No. 2 to the Small Procurement Request for Proposals (SPRFP) SP75007499 Judicial College Leadership Conference Workshop Facilitators

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by the procurement officer and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

- 1) **Question:** How much time is allotted for the half day in terms of hours?
Response: Six hour sessions, one per day, two day total

- 2) **Question:** What are the areas of responsibility for attendees? We would like to get a sense of the various departments or units that would be represented.
Response: Please see Overview section of the SPRFP: It is an opportunity for Administrative Officials, managers, supervisors, and lead workers.

Issued by: April Molley
Procurement Officer
November 1, 2017