



# Maryland Court Help

Free. Online. In Person. By Phone.

## Maryland Court Help Center Outreach Kit

May 2021

Outreach helps promote programs that increase access to justice in Maryland. Promotion is critical to the success of new programs and helps ensure that court users are aware of the resources available to them.

This kit was developed by Access to Justice to assist program partners with educating members of the public about Maryland Court Help Centers. For other materials that may be useful to self-represented litigants, please see the [Court Help Toolkit](#).

### Contents

- [Maryland Court Help Logo](#) – English and Spanish: Page 2
- [Maryland Court Help Center Flyers](#) – English, Spanish, Amharic, Chinese, French, Korean, Portuguese, Russian: Page 3
- [Maryland Court Help Center Posters](#) – Bilingual: English and Spanish: Page 4
- [Content for Social Media and Newsletters](#) – Page 5
- [URLs](#) – Page 8
- [Recommendations for Outreach](#) – Page 9

The materials contained in this kit have been approved for distribution by the Maryland Judiciary's Office of Government Relations and Public Affairs.

### Questions?

Contact Lonni Summers at 410-260-1256 or [lonni.summers@mdcourts.gov](mailto:lonni.summers@mdcourts.gov).

## Maryland Court Help Center Logo

---

Use the Maryland Court Help logo when promoting Maryland Court Help Centers. The logo contains the Judiciary Seal and is a visual reminder that programs and services are free, reliable, and trustworthy.



*Figure 1. Maryland Court Help logo - English*



*Figure 2. Maryland Court Help logo – Spanish*

**Colors:** Use the following colors in promotional materials

**Black**

**Dark Blue** CMYK 100\_84\_11\_4

**Light blue** CMYK 50\_20\_0\_0

**Font:** Verdana Bold

## Maryland Court Help Center Flyers

---

Maryland Court Help Center flyers are a low-cost way to provide important program information to litigants. Content includes location and hour information, case types, services provided, and more. Flyers should be readily available in court offices, circulated amongst program partners, and distributed at outreach events.

Flyers are available in multiple languages. Print flyers in [English](#), [Spanish](#), [Amharic](#), [Chinese](#), [French](#), [Haitian Creole](#), [Korean](#), [Portuguese](#), and [Russian](#). You may request flyers [here](#), or contact Access to Justice at 410-260-3606 or [iris.joiner@mdcourts.gov](mailto:iris.joiner@mdcourts.gov).



### Talk with a lawyer at a Maryland Court Help Center.

Get help with civil matters if you do not have a lawyer. Locations are listed on the back.

#### Get help with:

- Understanding court documents
- Preparing for court hearings
- Completing court forms
- Preparing for mediation
- Deciding what to do next
- Finding a lawyer



#### Get help by phone or online.

[mdcourts.gov/helpcenter](http://mdcourts.gov/helpcenter)  
410-260-1392

#### Who can we help?

An individual with a civil legal problem.  
This service is provided to help you represent yourself.



## Maryland Court Help Center Posters

---

Posters are a simple and affordable way to educate members of the public about court programs. Display Maryland Court Help Center posters in high-traffic areas to increase program visibility. Target locations in which there are likely to be a large number of litigants seeking legal assistance and advice. Provide posters to clerk's offices, legal and social services providers, and other nonprofit organizations.

Print 11x17 posters [here](#) or contact Access to Justice at 410-260-3606 or [iris.joiner@mdcourts.gov](mailto:iris.joiner@mdcourts.gov). Posters are also available in 24x36.



## Maryland Court Help

Free. Online. In Person. By Phone.

### We Can Help You:

Understand Court Documents

Complete Court Forms

Prepare for Court Hearings  
and Mediation

Learn about Your Legal Rights  
and Obligations

Access Programs and Services

Find a Lawyer



**Talk with a lawyer today.**

¿Necesita ayuda legal para un caso de un problema legal civil?

Hable con un abogado del Centro de Ayuda de Maryland.

Gratis. En Línea. En Persona. Por Teléfono.

**410-260-1392**

**8:30 a.m. - 8:00 p.m.**

**[mdcourts.gov/helpcenter](http://mdcourts.gov/helpcenter)**



## Content for Social Media and Newsletters







Increasingly, individuals rely on social media and online newsletters as a primary source of information. Use online channels to promote programs and services and to instantly communicate important program information such as program closures or a change in hours or services provided. Online channels also help communicate program information to third party validators, who can make referrals to programs and help build trust within the community.

Refer litigants to short introductory videos about Maryland Court Help Centers

- [Walk-in Court Help Centers](#)
- [Remote Services Court Help Center](#)

Use the following content for publication on social media and in print and online newsletters, consistent with the Judiciary's [Social Media Policy](#).

English	Spanish
<p><b>Did you know? You can talk with a lawyer for free at a Maryland Court Help Center.</b> Get help with civil matters including divorce, child custody, landlord-tenant, foreclosure and more.</p> <p>Call 410-260-1392 or visit <a href="http://www.mdcourts.gov/helpcenter">www.mdcourts.gov/helpcenter</a></p> <p>8:30 a.m. – 8:00 p.m. Monday - Friday</p>  <div style="background-color: #4a86e8; color: white; padding: 5px; text-align: center;"> <b>Maryland Court Help</b> </div> <p style="text-align: center; font-size: small;">Free. Online. In Person. By Phone.</p>	<p><b>¿Sabía? Puede hablar con un abogado de forma gratuita en un Centro de Ayuda de Los Tribunales de Maryland.</b> Obtenga ayuda con asuntos civiles que incluyen divorcio, custodia de menores, arrendador-inquilino, ejecución hipotecaria y más.</p> <p>Llame al 410 460-1392 o visite <a href="http://www.mdcourts.gov/helpcenter">www.mdcourts.gov/helpcenter</a></p> <p>8:30 a.m. – 8:00 p.m. lunes - viernes</p>  <div style="background-color: #4a86e8; color: white; padding: 5px; text-align: center;"> <b>Maryland Court Help</b> </div> <p style="text-align: center; font-size: small;">Gratis. En Línea. En persona. Por teléfono.</p>
<p><b>Do you need help with divorce, child support or child custody?</b> Talk with a lawyer for free about your family law matter. Call or chat from 8:30 a.m. – 8:00 p.m. Monday – Friday.</p> <p>410-260-1392   <a href="http://www.mdcourts.gov/helpcenter">www.mdcourts.gov/helpcenter</a></p>	<p><b>¿Necesita ayuda con el divorcio, la manutención de los hijos o la custodia de los hijos?</b> Hable gratis con un abogado sobre su asunto de derecho familiar. Llame o chatee de 8:30 a.m. - 8:00 p.m. lunes - viernes.</p> <p>410-260-1392   <a href="http://www.mdcourts.gov/helpcenter">www.mdcourts.gov/helpcenter</a></p>

 <p><b>Maryland Court Help</b></p> <p>Free. Online. In Person. By Phone.</p>	 <p><b>Maryland Court Help</b></p> <p>Gratis. En Línea. En persona. Por teléfono.</p>
<p><b>Do you have a civil legal problem? A Maryland Court Help Center can help you if you don't have a lawyer.</b></p> <p>Talk with a lawyer about court documents, preparing for court hearings, completing court forms and more.</p> <p>Call 410-260-1392 or visit <a href="http://www.mdcourts.gov/helpcenter">www.mdcourts.gov/helpcenter</a></p> <p>8:30 a.m. – 8:00 p.m. Monday - Friday</p>  <p><b>Maryland Court Help</b></p> <p>Free. Online. In Person. By Phone.</p>	<p><b>¿Tiene un problema legal civil? Un Centro de Ayuda de Los Tribunales de Maryland puede ayudarlo si no tiene un abogado.</b></p> <p>Hable con un abogado sobre documentos judiciales, preparación para audiencias judiciales, llenar los formularios judiciales y más.</p> <p>Llame al 410 460-1392 o visite <a href="http://www.mdcourts.gov/helpcenter">www.mdcourts.gov/helpcenter</a></p> <p>8:30 a.m. – 8:00 p.m. Lunes - Viernes</p>  <p><b>Maryland Court Help</b></p> <p>Gratis. En Línea. En persona. Por teléfono.</p>
<p><b>Do you have a civil legal problem? A Maryland Court Help Center can help you if you don't have a lawyer.</b></p> <p>Talk with a lawyer for free about family law, housing matters, small claims, domestic violence and more.</p> <p>Call 410-260-1392 or visit <a href="http://www.mdcourts.gov/helpcenter">www.mdcourts.gov/helpcenter</a></p> <p>8:30 a.m. – 8:00 p.m. Monday - Friday</p>  <p><b>Maryland Court Help</b></p> <p>Free. Online. In Person. By Phone.</p>	<p><b>¿Tiene un problema legal civil? Un Centro de Ayuda de Los Tribunales de Maryland puede ayudarlo si no tiene un abogado.</b></p> <p>Hable gratis con un abogado sobre derecho de familia, asuntos de vivienda, reclamos menores, violencia doméstica y más.</p> <p>Llame al 410 460-1392 o visite <a href="http://www.mdcourts.gov/helpcenter">www.mdcourts.gov/helpcenter</a></p> <p>8:30 a.m. – 8:00 p.m. Lunes - Viernes</p>  <p><b>Maryland Court Help</b></p> <p>Gratis. En Línea. En persona. Por teléfono.</p>
<p><b>Do you need help with court forms?</b></p> <p>Watch a free online class (webinar) taught by an attorney from a Maryland Court Help Center.</p>	<p><b>¿Necesita ayuda con los formularios de la corte?</b></p> <p>Vea una clase en línea gratuita (seminario web) impartida por un abogado de un Centro de</p>

Watch live or on-demand. Find out more here:  
<https://mdcourts.gov/legalhelp/webinars>

Ayuda de Los Tribunales de Maryland. Véalo en vivo o bajo demanda. Descubra más aquí:  
<https://mdcourts.gov/legalhelp/webinars-spanish>



## Maryland Court Help

Free. Online. In Person. By Phone.



## Maryland Court Help

Gratis. En Línea. En persona. Por teléfono.

Facing eviction  
or foreclosure?  
Speak to a lawyer  
for **FREE**. Don't wait!

Call 410-260-1392 or visit  
[mdcourts.gov/helpcenter](https://mdcourts.gov/helpcenter)



## Maryland Court Help

Free. Online. In Person. By Phone.



## Facing eviction or foreclosure?

Call 410-260-1392 or visit [mdcourts.gov/helpcenter](https://mdcourts.gov/helpcenter). SPEAK TO A LAWYER FOR FREE.



## Maryland Court Help

Free. Online. In Person. By Phone.

## URLs

Use the following URLs when referring individuals to Maryland Court Help Center Programs. You may also use these web addresses when referencing or linking to Maryland Court Help Center webpages:

Main Maryland Court Help Center Page:  
<https://mdcourts.gov/helpcenter>



District Court Help Centers Page:  
<https://mdcourts.gov/helpcenter/inperson/dc>



Family Law Court Help Centers Page:  
<https://mdcourts.gov/family/familyselfhelp>



Maryland Court Help Center – Remote Services Page:  
<https://mdcourts.gov/helpcenter/mchc>





### **Who**

Reach out to local legal services providers, public services providers, and nonprofit organizations. Connect with local entities including public school systems, police and sheriff's departments, and local government entities.

### **What**

Build relationships with local partners by meeting with leadership and providing print and online content on a regular basis. Explain programs and services in detail so partners can make appropriate referrals. Provide examples of suitable referrals and how your program can assist litigants without counsel. Provide a contact for organizations in case they have questions or concerns about the services provided.

### **When**

Contact partners at least twice a year to provide materials. Reach out more frequently if there are significant staffing changes, or if the scope of services changes.

### **Why**

Connect with other entities that serve similar populations to increase awareness about your program. Making connections will also build a network of third-party validators who can vouch for your program, help build credibility and trust, and provide invaluable "word of mouth" advertising.