



**ADMINISTRATIVE
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS & PUBLIC AFFAIRS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

January 2, 2018

To All Judiciary Employees:

The Internal Revenue Service has increased the mileage reimbursement rate for business use of a privately-owned vehicle from .535 cents to .545 cents per mile effective January 1, 2018. The Maryland Department of Budget and Management and the Maryland Judiciary are also using the new rate. Therefore, effective January 1, 2018, please use .545 cents per mile for mileage reimbursement for all business travel occurring after January 1, 2018. The previous rate of .535 cents should be used for any business mileage reimbursement requests for travel prior to January 1, 2018. An updated form with the new rate has been placed on CourtNet.

If you have any questions regarding this change, please feel free to contact me.

Thank you,
Tammy

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