MEMBERS OF THE BOARD
MATTHEW T. MILLS, CHAIR
MAURENE E. McNEIL
DAVID E. RALPH
MAURA L. LYNCH
MICHAEL J. MOORE
BARTON J. SIDLE
GEORGE R. SPARLING



JEFFREY C. SHIPLEY Secretary & Director

RAYMOND A. HEIN Director, Character & Fitness

> NICOLE E. ADAMS Clerk to the Board

## STATE BOARD OF LAW EXAMINERS

JUDICIARY A-POD
580 TAYLOR AVENUE
ANNAPOLIS, MD 21401
(410) 260-3640
MARYLAND-RELAY SERVICE (TT/VOICE) 1-800-735-2258
www.mdcourts.gov

## **CIVILITY POLICY**

- I. The Board and Board personnel are an integral part of the Maryland Judiciary and should be always treated with courtesy and respect.
- II. Individuals applying for admission to the Maryland bar by UBE in Maryland, UBE Transfer, and/or Admission Without Examination, or otherwise interacting with the Board and/or Board personnel, should:
  - A. Strive to uphold the honor and dignity of the legal profession.
  - B. Maintain a respectful attitude toward the Board.
  - C. Speak and write civilly and respectfully in all communications with the Board and Board personnel.
  - D. Conduct themselves with dignity and refrain from engaging in acts of rudeness, disrespect, or disorder.
  - E. Cooperate with the Board and Board personnel in all matters.
- III. Violations of this Civility Policy may, in the discretion of the Board, be made a part of the individual's character and fitness file for review by the Character Committee, the Board, and/or the Supreme Court of Maryland, and/or may form the basis of a charge under Board Rule 10, which prohibits Fraud, Dishonesty and Other Misconduct.