

## Circuit Court for Baltimore City Law Clerk to the Civil Magistrates

**Judicial Law Clerk:** Magistrates Sara D. Walsh, Kristin R. Hosseinzadeh, and Michael L. Bouyea in the Civil Division of the Circuit Court for Baltimore City, are seeking **two (2) law clerks**, to work through **August 2025**. The positions will be open until filled.

The applicant should be a recent graduate of an accredited law school. The Magistrates handle approximately 40 different types of general equity and other cases, including but not limited to temporary restraining orders, mechanic's liens, interpleaders, Attorney General subpoenas, Health-General Sec. 19-344(c) petitions, trusts, mandamus actions, attachments before judgment, receiverships, partition of property, quiet title actions, mortgage foreclosures, tax sale foreclosures, fee waivers, name changes, petitions for transfer of structured settlements payments rights, guardianships, counsel fees, minor's recovery in tort, and alternative service. Responsibilities include a review of motions, legal research, preparation of orders, drafting legal memoranda, and hearing preparation. In addition to proven academic success, one must be detailed oriented and adept at handling volume under pressure.

### **Qualifications:**

J.D. degree; Bar admission not required

### **Compensation:**

This is a full-time permanent position with benefits. The annual salary is \$48,004.00.

### **To Apply:**

Please forward a cover letter addressed to the Civil Magistrates, resume, final law school transcript, writing sample not edited by a third party, and a list of three references to:

Ms. Jacqueline Hale, Human Resource Officer

Circuit Court for Baltimore City

111 N. Calvert Street, Room 244

Baltimore, Maryland 21202

[Jacqueline.Hale@mdcourts.gov](mailto:Jacqueline.Hale@mdcourts.gov)

Fax: 410-396-1545

[www.baltimorecity.gov](http://www.baltimorecity.gov)

TTY 396-4930

**\*\*No phone calls please\*\***

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