

JUDICIAL CLERKSHIP
COURT OF APPEALS OF MARYLAND
THE HONORABLE JONATHAN BIRAN
CHAMBERS LOCATED IN ANNAPOLIS, MARYLAND

Salary: \$54,621

FLSA Status: Exempt

Position Type: Regular/Temporary, Full-Time, At-Will

Judge Biran is currently accepting judicial clerkship applications for the 2020–2021 term. Applications will be accepted on a rolling basis until two law clerk positions are filled. Applicants must submit the following: a cover letter, résumé, law school transcript, at least one writing sample (no more than 15 pages in length), and a list of references.

Essential Functions: Performing legal research; providing analysis of legal issues; responding to research questions relating to recent developments on legislative and regulatory issues on a case-by-case basis; assisting in the drafting and revising opinions; collaborating with co-clerk, judicial assistant, Clerk’s office, and other judges’ chambers; assisting with preparation for oral arguments and monthly conferences; attending court proceedings, as deemed necessary; and performing other duties as assigned.

Education: Juris Doctor degree from an ABA-accredited law school.

Preferred: Completion of a Bar Examination prior to commencement of employment.

Skills/Abilities: Well-developed legal research, writing, and analytical skills; knowledge and understanding of laws, rules, and court procedures; comprehension of the progression of criminal, civil, and administrative cases from inception through conclusion; ability to apply policies, procedures, rules, regulations, and laws as required; excellent organizational and time management skills; knowledge of and ability to use computer hardware and software; and ability to perform all essential functions of this position.

To apply, please send application materials to:

Kristin Seal at kristin.seal@mdcourts.gov

The Maryland Judiciary is a drug-free workplace and an equal opportunity employer, committed to diversity in the workplace. We do not discriminate on the basis of race, color, religion, age, sex, marital status, national origin, physical or mental disability, familial status, genetic information, gender identity or expression, sexual orientation, or any other characteristic protected by State or federal law. Applicants who need an ADA Accommodation for an interview should request the accommodation when notified of a request to be interviewed. Applicants must be United States citizens or eligible to work in the United States.