

Circuit Court for Baltimore City F.A.S.T

The Circuit Court for Baltimore City is seeking a Licensed Certified Social Worker-Clinical as a Executive Director for the Forensic Alternative Services Team (F.A.S.T) Program. Through the Medical Services Division of the Circuit Court of Baltimore City, the F.A.S.T Program is an early diversion program that serves adults with mental illness involved in the criminal justice system in Baltimore City. The goal of this program is to prevent/reduce incarceration and recidivism by connecting these individuals to community behavioral healthcare. Clinicians provide thorough clinical assessments for the determination of behavioral health needs, develop comprehensive mental health plans of care and link individuals to community-based service providers.

ESSENTIAL FUNCTIONS OF THE POSITION:

- Provide administrative and clinical supervision to Masters-level clinicians
- Manage daily operations of the program to include: time and attendance, provision of coverage at all locations, data management, record keeping, hiring and training new staff, etc.
- Maintain knowledge of agency system; Attend relevant committee meetings
- Maintain program data/statistics in compliance with program grant; Communicate programmatic data to grantors and stakeholders, as necessary
- Prepare written records and reports for the Deputy Director/Chief Medical Officer
- Direct the process of Pre/Post-trial screening for individuals with criminal cases
- Provide clinical coordination and consultation to the Mental Health Court (MHC); Maintain clinical case files
- Assist in finalizing aftercare treatment; Liaison with State hospitals and substance use disorder placements to ensure timely flow of information
- Maintain MHC docket, to include scheduling of cases based on clinical appropriateness as well as docket manageability
- Conduct diagnostic assessments of individuals
- Interview family members to determine economic, social and cultural background
- Identify specific/special modalities of service which relate to specific client need
- Coordinate services; Liaison between partner agencies; Train and educate partner agencies
- Prepare/present written/oral communications to the court in a timely manner
- Update and upgrade clinical skills through conference attendance and classes to: enhance/develop clinical skills, understand diversity and accompanying attitudes, biases and stereotypes, and to seek corrective information and experiences
- Assist with the completion of Emergency Petitions/evaluations as requested by the court

KNOWLEDGES, SKILLS AND ABILITIES:

- Knowledge of the principles and techniques of clinical social work.
- Knowledge of current social, economic and health problems and resources, especially as they relate to clinical social work.
- Knowledge of individual and group dynamics, especially as they relate to the area of clinical social work.
- Skill in identifying, interviewing and clinically evaluating defendants.
- Skill in formulating diagnostic impressions and creating individual clinical treatment regimens for defendants based on clinical findings and needs.
- Skill in reviewing, monitoring and evaluating the progress of individuals in Court-approved clinical treatment programs.

- Ability to direct, coordinate and plan the activities and operations of a Court-based medical services program involving the clinical mental health identification, screening and treatment referral of defendants.
- Ability to deal calmly and effectively in emergency and crisis situations involving defendants, victims and witnesses.
- Ability to establish and maintain effective working relationship with case defendants and their families, lawyers, judges, clinical social workers, institutional medical personnel and City legal and administrative officials.
- Ability to prepare and maintain case histories and files on and defendants.
- Ability to prepare complex clinical evaluation, treatment and referral court reports on defendants.
- Ability to communicate effectively, both orally and in writing.

EDUCATION AND EXPERIENCE REQUIREMENTS:

Minimum Education or General Requirements

A master's degree in clinical social work from an accredited college or university and five years of experience in clinical social work in mental health. Current licensure by the State of Maryland Department of Health as a Licensed Certified Social Worker-Clinical is required.

COMPENSATION:

This is a full-time permanent position with benefits. The starting salary is \$73,868 - \$95,977.

TO APPLY:

Please submit a cover letter and resume by close of business January 31, 2020 to:

Ms. Jacqueline Hale
Circuit Court for Baltimore City
111 N. Calvert Street, Room 244
Baltimore, Maryland 21202
jacqueline.hale@mdcourts.gov
www.baltimorecity.gov
TTY 396-4930
****No phone calls please****

A Criminal Background Check and Alcohol & Drug screening will be conducted as a condition of employment.

AN EQUAL OPPORTUNITY EMPLOYER