



Circuit Court for Carroll County, Maryland

**Heather S. DeWees, Clerk**

55 North Court Street

Westminster, Maryland 21157-5155

410-386-8710 ♦ 1-888-786-0039 ♦ FAX: 410-386-8734

[www.mdcourts.gov/clerks/carroll](http://www.mdcourts.gov/clerks/carroll)



**Carroll County Clerk's Office**

**Updated Check and Money Order Policy as of July 6, 2020**

**ALL CHECKS USED AS PAYMENT MUST HAVE:**

- A signature
- The current date (within 6 months)
- Name and current address
  - *Starter checks should be filled out with name and address of the person (or company) presenting the check.*
- Bank routing number and account number
- The written amount matching the numerical amount
- Case number (if payment is required for a case or copy of case)
- Check number in upper right corner

**ALL CHECKS AND MONEY ORDERS** are made payable to:

**Heather S. DeWees, Clerk**

and can be mailed to:

**Heather S. DeWees, Clerk  
Carroll County Circuit Court  
55 North Court Street  
Westminster, MD 21157**

The Clerk's Office is requesting that its customers make payment in the correct amount. Incorrect payments and related documents will be returned to the customer and the correct amount will be provided. The Carroll County Clerk's Office will **NOT** accept:

- *Third Party* checks
- Checks or money orders that have an overage exceeding \$5.00.

Thank you,

*Heather S. DeWees*

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