



Amy Craig, Clerk
Circuit Court for Dorchester County
Chair
(410) 228-0481

Conference of Circuit Court Clerks

Maryland Judicial Center 580 Taylor Ave.
Annapolis, Maryland 21401

Timothy W. Miller, Clerk
Circuit Court for Garrett County
Vice-Chair
(301) 334-1937

Meeting Date: January 16, 2018
Time: 12:00 PM
Location: Judicial College Education and Conference Center, Upper Level 4 & 5

AGENDA

1. Approval of the November 14, 2017 meeting Minutes
2. Judiciary Update – *Pamela Harris*
3. Updates to Archives Transfer Procedures – *V. Joyce Phelps*
4. Signatures and Deficiencies – *Hon. Gary Everngam*
5. Human Resources Updates – *Lee Robinson, Jennifer Boswell, Laurie Dominquez, and Amy Reed*
6. Priority of Payments Workgroup Update – *Carla Jones*
7. Retention of Civil Cases Affecting Title – *Carla Jones and Dennis Weaver*
8. AOC Draft Clerk's Duties Brochure
9. PaperVision
10. Social Security Numbers Appearing in the MIM Program
11. For the good of the order

COMMITTEE UPDATES

- ❖ Judicial Council – *Amy Craig/Tim Miller*
- ❖ Court Access and Community Relations Committee – *Sharon Hancock*
- ❖ Court Operations Committee – *Susan Braniecki*
- ❖ Education Committee – *Dawne Lindsey*
- ❖ Technology Committee – *Scott MacGlashan*
- ❖ Conference of Court Administrators – *Tim Miller*
- ❖ Conference of Circuit Judges – *Amy Craig*
- ❖ Rules Committee – *Dennis Weaver*