



DISTRICT COURT OF MARYLAND

District Number 6

Sherri D. Koch
Judge

191 E. Jefferson Street
Rockville, Maryland 20850
301-563-8867
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ADMINISTRATIVE ORDER – PHASE IV – DISTRICT SIX

WHEREAS Pursuant to the Court of Appeals February 16, 2021 AMENDED ADMINISTRATIVE ORDER EXPANDING STATEWIDE JUDICIARY OPERATIONS IN LIGHT OF THE COVID – 19 EMERGENCY, the Judiciary moves to Phase IV on March 15, 2021,

WHEREAS, pursuant to the authority of the Court of Appeals, Maryland courts are permitted to provide services and conduct court proceedings remotely or in-person,

Pursuant to the authority found in Maryland Courts and Judicial Proceedings Code Ann., Section 1-607 and the ensure the administration, operation, and maintenance of District Six, it is this 15th day of March 2021,
ORDERED

1. Both the Rockville and Silver Spring District Courts are open to the public. The courts will resume all types of contested trials but will operate with continued restrictions to limit the concentration of individuals and allow social distancing consistent with the guidance of the CDC and/or MDH and the Court of Appeals.
2. The clerk's offices in Rockville and Silver Spring will be fully open for business without an appointment. Social Distancing is required. If Clerk's offices are at capacity, you may have to wait until space becomes available. DV petitioners will receive priority access.
3. Both Rockville and Silver Spring Courthouses will maintain virtual drop boxes for filings. Filings/payments may be made in the lobby boxes (emptied hourly) 8:30 am - 4:30 pm. (No screening is required.)
4. Other than for protective order and peace order cases, the Court will not accept anything via email.
5. Any person seeking entrance must answer COVID-19 screening questions.
6. Any person seeking entrance must have a non-contact body temperature check, if available.
7. All persons must have face covering/mask over mouth and nose while in the building.
8. All persons must sit only on areas marked with blue tape.
9. Parties, witnesses and lawyers will receive priority for in-person courtroom seating.
10. All person must be 6' apart from others while in any part of the building.
11. The October 19, 2020, District Six Administrative Order on Remote Hearing Protocols is still in effect.



Sherri D. Koch, Administrative Judge