

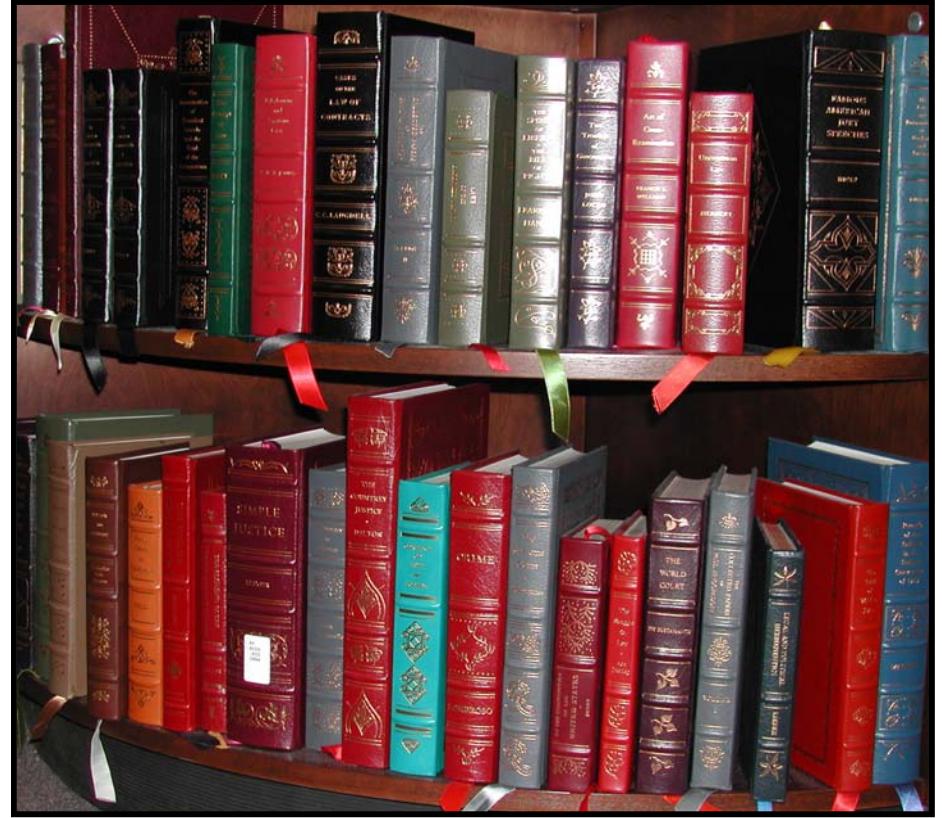
**ANNUAL REPORT  
FY2007**



**MARYLAND STATE LAW LIBRARY**

*MARYLAND'S FIRST LEGAL RESOURCE*





## 2006 – 2007 CONTENTS

**[mdcourts.gov/lawlib](http://mdcourts.gov/lawlib)**

### COLLECTIONS

- 4 NEW WEB DESIGN FOR THE ONLINE CATALOG
- 6-7 INAUGURATION OF THE SPECIAL COLLECTIONS ROOM  
AUDUBON BIRD PRINTS RESTORATION
- 8 IMPROVED DIGITAL PRESERVATION SYSTEMS

### SERVICES

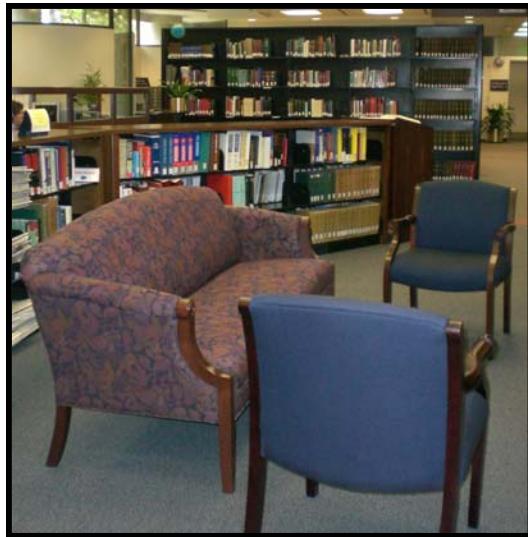
- 10 ENHANCED DOCUMENT DELIVERY OPTIONS
- 11 STRENGTHENED COUNTY LAW LIBRARY GRANTS PROGRAM

# FROM THE DIRECTOR

The Maryland State Law Library, established by the State Legislature in 1827 and now a part of the Judicial branch of State Government, serves the population of the State of Maryland in many capacities. Although the Library's primary responsibility is support of the research activities of the Judiciary, a wide variety of information services are also extended to the Executive and Legislative branches of State Government; to bar members statewide; and to the public. Both alone and in cooperation with circuit court law libraries, the public library system, and many special libraries, the State Law Library aims to provide comprehensive assistance to all of its users.

We welcome you to the library facility and take seriously our commitment to serving your research needs .

- Steve Anderson, Director



## ***THE LIBRARY STAFF, 2006-2007***

**STEVE ANDERSON, DIRECTOR**  
**SHIRLEY ARONSON, STATE PUBLICATIONS**  
**SCOTT ASHLIN, LIBRARY CLERK**  
**BERNICE BERNSTEIN, ACQUISITIONS**  
**MAUREEN DELLA BARBA, LIBRARY CLERK**  
**DEBRA HAINES, LIBRARY AIDE**  
**RUTH HENDERSON, WEBMASTER**  
**KATE KELCHNER, REFERENCE**  
**GENE KOWALCZUK, REFERENCE**  
**RUDI LAMY, REFERENCE AND CATALOGING**  
**MARY JO LAZUN, STATE PUBLICATIONS**  
**CATHERINE MCGUIRE, OUTREACH SERVICES**  
**JESSIE TAM, CATALOGING**  
**CINDY TERRY, FEDERAL DOCUMENTS AND TECHNOLOGY**  
**DEE VAN NEST, REFERENCE COORDINATOR**  
**ED WIESENBALER, FEDERAL DOCUMENTS**  
**DONNA WIESINGER, ELECTRONIC RESOURCES**

## ***THE LIBRARY COMMITTEE, 2006-2007***

**HON. ROBERT M. BELL, CHIEF JUDGE, COURT OF APPEALS**  
**HON. CLAYTON GREENE, JR., COURT OF APPEALS**  
**HON. JOSEPH F. MURPHY, JR., COURT OF SPECIAL APPEALS**  
**HON. DEBORAH SWEET EYLER, COURT OF SPECIAL APPEALS**  
**FRANK BROCCOLINA, STATE COURT ADMINISTRATOR**  
**ALEXANDER L. CUMMINGS, ESQ., CLERK, COURT OF APPEALS**  
**PATRICIA ANN LOGAN, ESQ., ANNE ARUNDEL COUNTY OFFICE OF LAW**  
**STEVEN ANDERSON, ESQ., LIBRARY DIRECTOR**

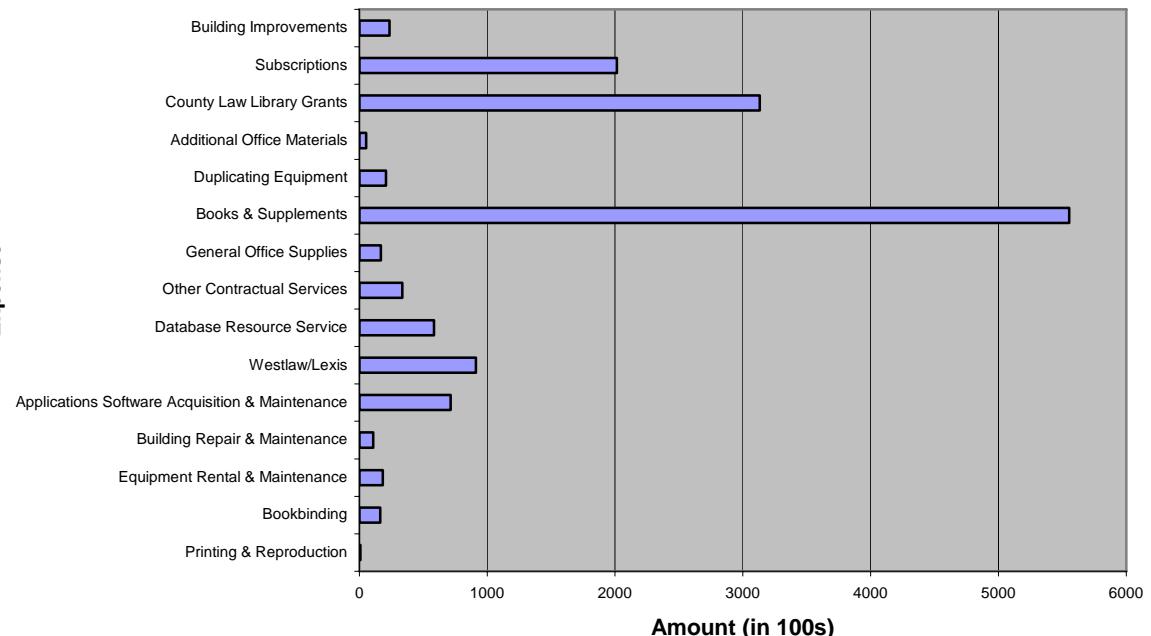
# THE LIBRARY'S PROFILE

The Maryland State Law Library opened its doors in 1827 as the Maryland State Library. Originally housed in the Capitol Building, the Library's original mission centered on the collection of materials of general interest to the State of Maryland. Because its nearest neighbors were the judges and legislators, legal materials grew much faster in proportion to the general history collection and other miscellany. When the Court of Appeals moved to its own building, the Library moved with it, cementing a relationship with the courts that has continued to this day. The Library's name was officially changed to the Maryland State Law Library in the 1970's to reflect a purpose that was already well-established.

Currently, the Library has seventeen staff, of which twelve are full time. In addition, the Library supports volunteer relationships with members of the community and local educational institutions.

The Library's collection numbers some 235,000 volumes in print and audio-visual formats, 12 online database subscriptions, and 125,000 microform volume equivalents. The Library collects materials in the areas of general law, Maryland law, Maryland state publications and task force reports, Maryland history, Federal documents, general reference, and law and general periodicals and newspapers.

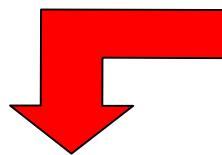
**Library Subscriptions & Equipment Expenditures FY07**



On an average day, the staff fields dozens of requests, both short and complex, from our many patrons, including judges, law clerks, attorneys, self-represented litigants, students, and other members of the public. The staff maintains dynamic working relationships with colleagues in public libraries, law school libraries, and law firms; and with many sister State agencies.

# COLLECTIONS: A NEW INTERFACE

The Library unveiled a new library catalog interface at the end of summer 2006. The redesign is more user-friendly and easier on the eyes. Included in the redesign is a link to the Library's Journal & Law Review Portal, a tool to make searching for a journal title in our collection more comprehensive. The JLRP links access points to all journal titles in our collection to a single search box. The title of a sought-for journal is typed into one search box, and the results show where that journal is located in our collection, whether in print form, on Westlaw, or in other databases. It's one-stop-shopping for journals.



[Journal & Law Review Portal](#)    ["Mollie" The Library Catalog](#)    [Library Home Page](#)

**Journal & Law Review Portal**



A Maryland Judiciary Network login is required to view journals available through Hein Online and LegalTrac. Westlaw journals require an individual password.

Find journals and law reviews by title or ISSN

Title begins with  Maryland Law Review

Browse journals and law reviews by title

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Go directly to:

- [HeinOnline Law Journal Library](#)
- [LegalTrac](#)
- [Print Holdings](#)
- [Westlaw \(Requires Westlaw Account\)](#)

Last Updated on 3 October 2007 © 2000-07 Serials Solutions, Inc.

**Maryland State Law Library**

**Online Catalog**  
MOLLIE: The Maryland Online Law Library Information Exchange

Search the catalog for books, periodicals, state and Federal documents and more.

Keyword

**Search by:**

- [Library of Congress Call Number](#)
- [Government Doc Number](#)
- [Author/Title](#)
- [Other Call Number](#)
- [OCLC Number](#)
- [ISSN or ISBN](#)

**Lists of:**

- [Journal & Law Review Portal](#)  
Go directly to online journals in Hein, Westlaw and LegalTrac
- [New Acquisitions](#)
- [Task Force Reports](#)
- [Local Codes](#)

**Other Online Library Catalogs**  
(Opens a new window)

- [Baltimore Bar Library](#)
- [Baltimore County Circuit Court Library](#)
- [Charles County Circuit Court Law Library](#)
- [Maryland Dept. of Legislative Services Library](#)
- [Prince George's County Circuit Court Library](#)
- [University of Baltimore Law Library](#)

**Search Options**

**Phrase Searching**

- "Governors Report"
- "Judge's Journal"

**Terms & Connectors**  
AND, OR and NOT

- Damages and Maryland
- Landlord or Lease
- Contracts not Maryland

**Truncation**  
Search word variations

- Judg\*  
(Will retrieve judge, judges, judged, judgment)





[Journal & Law Review Portal](#)    ["Mollie" The Library Catalog](#)    [Library Home Page](#)

**Journal & Law Review Portal**



A Maryland Judiciary Network login is required to view journals available through Hein Online and LegalTrac. Westlaw journals require an individual password.

**A B C D E F G H I J K L M N O P Q R S T U V W X Y Z**

Title begins with

2 records retrieved for the search: Title begins with "Maryland Law Review"

**Maryland law review (1936) (0025-4282)**  
in [Print Holdings](#)  
in [Westlaw](#) (Requires Westlaw Account)  
from 1936 to 2007 in [HeinOnline Law Journal Library](#)

**Maryland law review (Baltimore, Md. : 1901)**  
from 1901 to 1903 in [HeinOnline Law Journal Library](#)

[Back to top](#)

Last Updated on 3 October 2007 © 2000-07 Serials Solutions, Inc.

# COLLECTIONS: INCREASING LAW HOLDINGS



The Library significantly expanded its holdings of Maryland-related CLE handbooks published by MICPEL, Lorman and NBI. These materials provide in-depth insight to cutting edge topics of interest to legal professionals. The handbooks are also beneficial to lay researchers because the works usually thoroughly explain the topics they cover.

The State Law Library is the only library in Maryland that strives to acquire a comprehensive collection of these materials. As the preeminent repository for Maryland legal publications, this collection will provide value to researchers for years to come.



## Additions to our print collection included:

- Send: The Essential Guide to Email for Office and Home, by David Shipley and Will Schwalbe (Knopf, 2007)
- Create Your Own Employee Handbook (Nolo, 2007)
- The Law (In Plain English) for Restaurants and Others in the Food Industry, by Leonard D. DuBoff and Christy O. King (Sphinx, 2007)
- Harper, James & Gray on Torts, by Fowler V. Harper, Fleming James Jr. and Oscar S. Gray (Aspen, 2006)
- Legal Issues of Dependent and Incapacitated People, by Dana Shilling (Civic Research Institute, 2007)
- Employment Forms and Policies, by Maureen F. Moore (LexisNexis, 2006)
- Judicial Opinion Writing Handbook, by Joyce J. George (Hein, 2007)
- Family Lawyer's Guide to Stock Options, by Lester Barenbaum, Walter Schubert and Robert Feder (American Bar Association, 2007)

# COLLECTIONS: SPECIAL WORKS

In September 2006, a formal reception officially opened the newly-renovated Special Collections Room. The new facility features climate control and special security, and houses the Library's collection of Audubon *Birds of America* Prints as well as many rare and historic materials. At the same time, the Library marked the return of its collection of the Audubon Prints from Philadelphia's Conservation Center for Art and Historic Artifacts, where they underwent substantial restoration.

The opening reception included Judiciary employees and guests from Maryland's legal, library and history communities. The Honorable Robert M. Bell, Chief Judge of the Maryland Court of Appeals, gave a brief address and cut the ribbon, after which the guests toured the new room. Displays of several rare and valuable items illustrated the importance of preservation in a state-of-the-art environment.



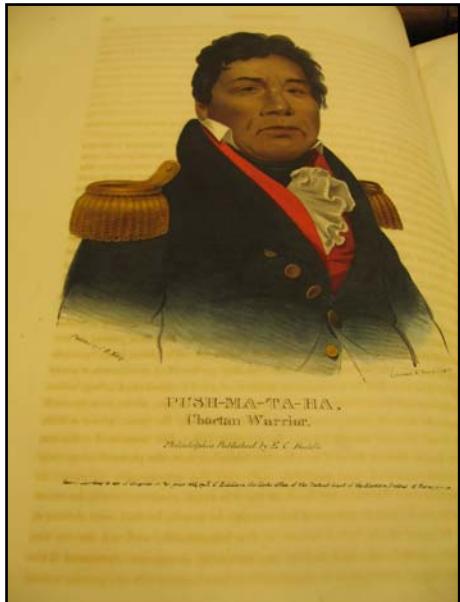
Audubon's Raven, now fully restored



Chief Judge Robert M. Bell and Library Director Steve Anderson, cutting the ribbon at the opening reception

"ALTHOUGH SOILED FROM HANDLING OVER THE YEARS AND DAMAGED FROM THE BACKING AND CROPPING JOB DONE DURING REBINDING IN 1921, THE PRINTS ARE IN REMARKABLY GOOD CONDITION FOR THE USE THAT THEY HAVE HAD. MOST COLORS APPEAR CLEAR AND BRIGHT DESPITE YEARS OF DISPLAY, PROBABLY BECAUSE THE LIBRARY HAS BEEN VERY CONSCIENTIOUS ABOUT ROTATING THE PRINTS EXPOSED."

-NANCY REA, PRESERVATION OF AUDUBON'S BIRDS OF AMERICA AT THE MARYLAND STATE LAW LIBRARY, 1990



*History of the Indian Tribes of North America*  
Thomas L. M'Kenney and James Hall  
Philadelphia: E.C. Biddle, 1837

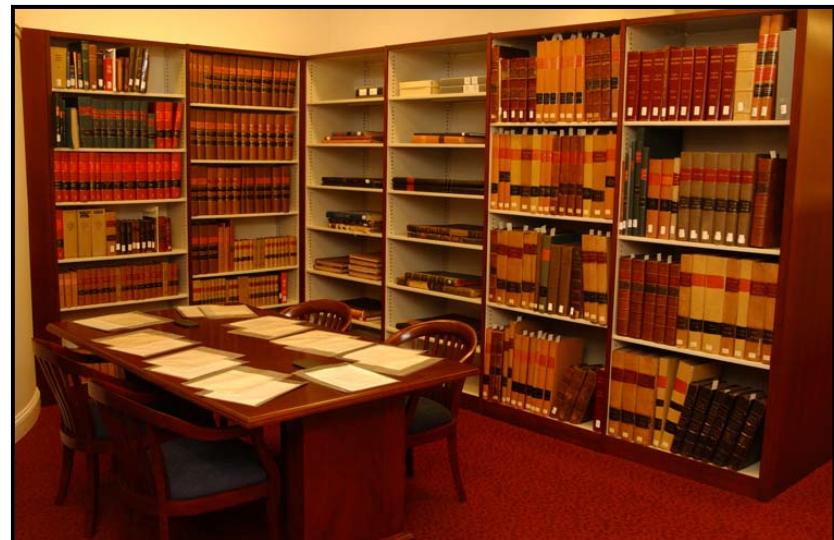


*La Size Part Des Reports*  
Sir Edward Coke  
London, 1607

## COLLECTIONS: SPECIAL WORKS

The Special Collections Room contains more than just the Audubon Prints. Materials now being appropriately preserved include many historic law texts as well as primary materials from the Library's own history. The lending records from the Library's beginning decades, with handwritten listings of each appellate judge's borrowed materials, give a compelling picture of the research that went into the cases decided by the State's highest court. Other valuable works include:

- An Abstract of All the Penal Statutes Which Be in General, In Force and Use, by Ferdinand Pulton (London, 1579)
- An Introduction to the Law of Tenures, by Sir Martin Wright (London, 1730)
- A Journal of the Votes and Proceedings of the Lower House of the Assembly of the Province of Maryland, at their session begun May 1, 1739 (Annapolis: Jonas Green, c1739)
- Opinions on Interesting Subjects of Public Law and Commercial Policy; Arising from American Independence, by George Chalmers (London: Debrett, 1785)
- The Constitution of the United States of America (Philadelphia, 1796)
- The Law of Shipping and Navigation, from the Time of Edward III to the End of the Year 1806 (London, 1807)



*The Special Collections Room*

# COLLECTIONS: DIGITAL PRESERVATION

The State of Maryland publishes an increasing amount of material exclusively online. This "born digital" format presents storage and preservation challenges for librarians. The Library has begun a pilot project to store the digital version of these materials for long-term use. While the Library has the option to print these digital materials, and often does, the benefit of online publications is that they can be used from any computer anywhere in the world at anytime. Digital publications can be searched, shared, and printed with ease.

The primary problem with digital state publications is that over time, these materials may be moved or removed entirely from an agency's web site. To remedy this problem the MSLL is now storing these materials in "Digital Archive," an OCLC product accessible from both the Library's catalog and the national OCLC database. Selected material is "harvested" from a web site and "ingested" into the archive. Each publication is given a permanent URL and is given bit-level checks during backup for preservation purposes. A hypertext link to the material is added to the record in the library catalog, making access to the material permanent, even if it is removed from the original web site.

"STATE PUBLICATIONS ARE KEY SOURCES  
SUPPORTING RESEARCH INTO PUBLIC POLICIES THAT  
OFTEN ARE TESTED IN STATES BEFORE REACHING  
THE FEDERAL LEVEL."

FINAL REPORT OF THE MARYLAND DIGITAL  
PUBLICATIONS TASK FORCE, APRIL 2007

Library Catalog

START OVER EXPORT MARC DISPLAY RETURN TO BROWSE ANOTHER SEARCH

WORD chesapeake by health restoration Search

Record: [Prev](#) [Next](#)

Title Chesapeake Bay 2006 health and restoration assessment [electronic resource] : a report to the citizens of the Bay region / Chesapeake Bay Program, U.S. Environmental Protection Agency.

Imprint Washington, DC : U.S. Environmental Protection Agency, Engineering and Analysis Division, Office of Science and Technology, Office of Water, 2007.

Click on the following to:  
Reports Available Online  
Connect to <http://digitalarchive.oclc.org/request?id%3Ddoclcnjm%3A123914399>

Archive

There are 2 content objects associated with this resource.

Show 5 Items Per Page

#	Object
1	<a href="#">Chesapeake Bay 2006 health and restoration assessment; a report to the citizens of the Bay region. Part one: ecosystem health (PDF)</a> Available: 2006 Version: Part one: ecosystem health Owner: LEGAL INFO ARCHIVE: CHESAPEAKE Copyright Statement
2	<a href="#">Chesapeake Bay 2006 health and restoration assessment; a report to the citizens of the Bay region. Part two: Restoration efforts (PDF)</a> Available: 2006 Version: Part two: Restoration efforts Owner: LEGAL INFO ARCHIVE: CHESAPEAKE Copyright Statement

Address <http://digitalarchive.oclc.org/ds/ViewObject.jsp;jsessionid=84ae0c5f8240c47c9e5f673143e8b0e1eda80d4d7be1?objId=0000064535&reqId=36433>

LEGAL INFO ARCHIVE: CHESAPEAKE  
Viewing: Chesapeake Bay 2006 health and restoration assessment; a report to the citizens of the Bay region. Part one: ecosystem health  
Copyright Statement

Save a Copy Select 118%

A Report to the Citizens of the Bay Region  
www.chesapeakebay.net

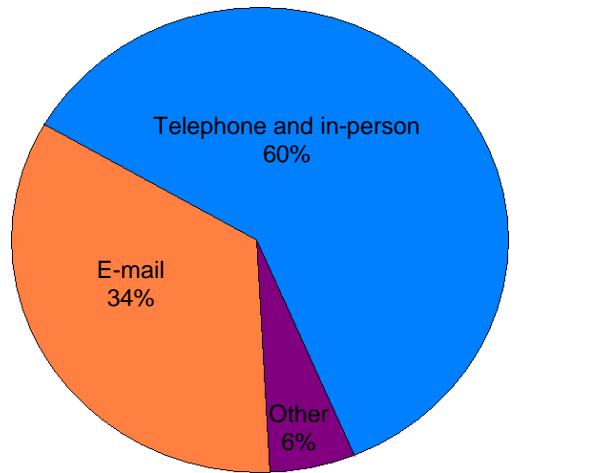
CBP/TRS 283/07  
EPA 903R-07001  
April 2007

## SERVICES: REFERENCE

The Library assists customers via phone, e-mail or in person, with suggestions for beginning and advanced research. Areas of reference assistance include, for example: expertise in identifying Maryland statutory legislative history sources; assistance in identifying old English case law; and specialized literature searches and the compilation of bibliographies. Library staff regularly answer ready-reference questions such as recommended contact persons and offices for various State agencies; practical websites for beginning research; and personal tutorials for using basic legal research materials such as digests, encyclopedias, and online resources.

FY 2007

Number of reference requests: 8,626  
Number of in-person visitors: 9,583  
Website visits: 236,318



*Other = AskUsNow, letters, and  
Library Assistance to State  
Institutions (LASI)*



**"I JUST SPOKE WITH THE ATTORNEY  
AND HE SAID THAT EVERYTHING YOU'D  
DONE WAS VERY HELPFUL. HE SAID  
THAT YOU DIDN'T HAVE TO DIG ANY  
FURTHER...THANKS SO MUCH FOR YOUR  
ASSISTANCE! I WOULD HAVE BEEN LOST  
WITHOUT."**

**LIBRARIAN, D.C. LAW FIRM**

# SERVICE: DOCUMENT DELIVERY

A desktop scanner and a high volume photocopier/scanner were added to enable the Library to better serve its customers. With the new technology, documents can now be scanned and sent via e-mail directly to a customer's home or office e-mail. Many busy professionals demand "real time" access and this capability meets their needs.

Payment for services is now accepted via MasterCard and Visa, in addition to cash and check. Patrons may submit their requests online via a link from the Library's homepage. Once the form is received via e-mail at the Library Reference Desk, staff will locate the material and contact the patron regarding payment. Library staff are committed to a 24-hour turnaround for material requested before 2:00 p.m., business days. Material can be delivered digitally via e-mail or through the more traditional methods of fax or mail.

Copy charges are \$.50 per page, regardless of delivery format.

THANK YOU SO MUCH FOR SCANNING AND EMAILING THE PAGES. NO PROBLEM VIEWING THEM. THE ATTORNEY WAS VERY APPRECIATIVE. YOU HAVE SAVED US SO MUCH TIME!

- LIBRARIAN, BALTIMORE LAW FIRM

Maryland State Law Library

**Copy Request Form**

Name:

Organization:

Phone:

Alt Phone:

Fax:

E-mail:

Address:

Requested Material:   
Please include title, author or publisher, and requested page numbers.

Please send copies by:  
 Mail  
 E-mail PDF File  
 Fax

Payment Methods:  
 Pre-paid by check  
 Credit Card (VISA or MasterCard Accepted)  
 No charge (Maryland State Agencies ONLY)



**Prices and Policies**

**Prices:**

All fees must be pre-paid.

- ◆ Staff-made copies: \$.50 per page
- ◆ User-made (self-service): \$.25 per page

**Policies:**

- ◆ Payment must be received in advance.
- ◆ There is no charge for materials requested by Maryland state government agencies.

<http://www.lawlib.state.md.us/copyrequest.html>

# SERVICES: OUTREACH TO COUNTY LAW LIBRARIES

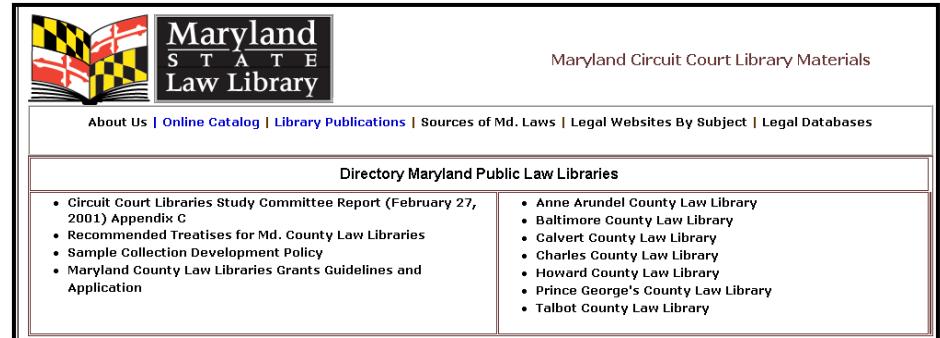
A 2001 Report on the status of Maryland Circuit Court Libraries concluded that need for assistance in many of those libraries was crucial. Suggestions for this assistance included the establishment of a grants program through the State Law Library to augment funding shortfalls, and the creation of an outreach position at the Library to administer the grants, create and maintain recommended collections lists, draft sample policies, and in general provide aid and advice to the twenty-four Circuit Court, Bar and County Law Libraries around the State.

Since its inception, the grants program has provided for staffing, new and updated publications, computers and internet access, and other necessary items for many of these libraries. In addition, the Outreach Program in 2006-2007 developed and posted a Sample Collection Development Policy for the use of the libraries; and designed and posted start pages for smaller libraries. A new Maryland Circuit Court Library Materials page on the State Law Library's website provides easy access to Outreach materials for librarians throughout the State.

**"THE ROLE OF THE PUBLIC COURTHOUSE LIBRARY  
MUST NOT BE OVERLOOKED AS A LEGITIMATE  
GATEWAY TO AN INDIVIDUAL'S ACCESS TO JUSTICE."**

FRANK BROCCOLINA  
STATE COURT ADMINISTRATOR  
*THE VALUE OF A PUBLIC LAW LIBRARY*  
SCCLL RESOURCE GUIDE NO. 2 (2004)

A Circuit Court library may apply for a grant by completing an application or by requesting a site visit from the Outreach Program. The conclusions of the site visit are treated as an application for grant funding. The FY07 grant cycle included six applications for grants as well as nine field visits. These resulted in thirteen grants totalling \$260,000.



The screenshot shows the homepage of the Maryland State Law Library. At the top is the Maryland State Law Library logo featuring the state flag and the text "Maryland STATE Law Library". Below the logo is a navigation bar with links to "About Us", "Online Catalog", "Library Publications", "Sources of Md. Laws", "Legal Websites By Subject", and "Legal Databases". A secondary navigation bar below it includes "Directory Maryland Public Law Libraries". The main content area contains two columns of links. The left column includes "Circuit Court Libraries Study Committee Report (February 27, 2001) Appendix C", "Recommended Treatises for Md. County Law Libraries", "Sample Collection Development Policy", and "Maryland County Law Libraries Grants Guidelines and Application". The right column includes links to county law library websites: Anne Arundel County Law Library, Baltimore County Law Library, Calvert County Law Library, Charles County Law Library, Howard County Law Library, Prince George's County Law Library, and Talbot County Law Library.

The State Law Library provides web access to sample policy documents, recommended lists, and links to county law library websites and catalogs.

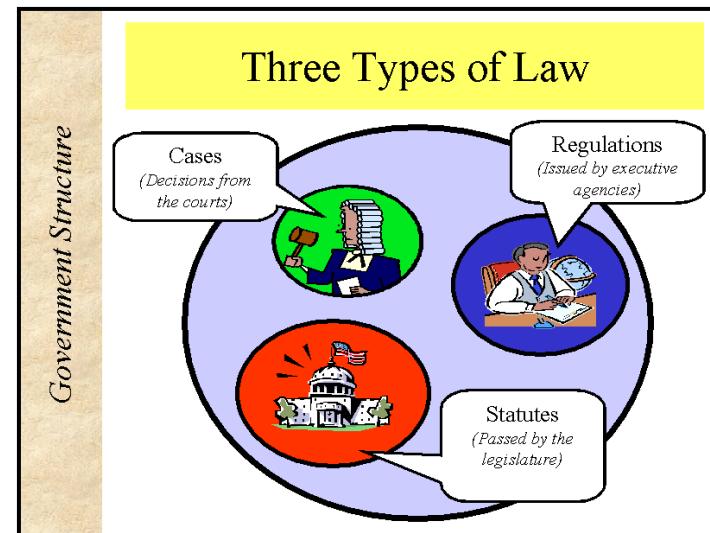


*The Carroll County Law Library used their grant funds to remodel parts of the library. Computer centers were established on both the first and second floors to make materials more accessible to all patrons, and new shelving now gives the collection room to grow.*

# SERVICES: TEACHING OUR SPECIALTY

The Library organized and held several successful education programs in the last year. Working with the Judicial Education and Conference Center (JECC), the Library's Legal Research for Judiciary Employees got top marks. Following the positive feedback, the JECC and Library will be adding a second, advanced session focused on online legal research in Summer 2008.

Educational programs for Commissioners, Judicial Law Clerks, and State Correctional Librarians were also highly rated. The covered topics ranged from basic introductory sources of law, to online legal research and in-depth discussions of research in the Maryland Code. Each training session was specially tailored to the needs of the group, and several included hands-on research exercises to give participants experience in the use of the library materials.



"...AND IT WAS FUN!"

A diagram titled "What does a Code cite look like?" shows the citation "Ann. Code Md. Family Law §13-102(a)". Arrows point from the citation to boxes labeled "Article", "Title", "Subtitle / Section", and "Date". A callout box labeled "Critical: Article name or # Section Date" points to the section number. A note at the bottom says "The date can be critical; remember replacement volumes etc."

A diagram titled "Balancing Online & Print Research" features a vertical color bar on the left. It lists three steps: "Identify your legal issue" (with sub-points about dates and scope), "Identify your research needs" (with sub-points about quick facts or in-depth treatment), and "Identify your sources" (with sub-points about primary or secondary sources and a reminder that sources are tools).





**ROBERT C. MURPHY COURTS OF APPEAL  
BUILDING**  
**361 ROWE BOULEVARD**  
**ANNAPOLIS, MARYLAND 21401**

**410-260-1430**  
**888-216-8156**  
**[MDLAW.LIBRARY@MDCOURTS.GOV](mailto:MDLAW.LIBRARY@MDCOURTS.GOV)**  
**[WWW.MDCOURTS.GOV/LAWLIB](http://WWW.MDCOURTS.GOV/LAWLIB)**