Conference of Maryland Court Law Library Directors
Quarterly Meeting Minutes
June 29, 2018  Start Time: 10:00 AM
Anne Arundel County Circuit Court, 8 Church Circle, Annapolis, MD (AACCC)
Law Library Conference Room, Third Floor

Introductions
Steve Anderson (MSLL), Catherine McGuire (MSLL), James Durham (MSLL) Judy Lohman (Frederick Co.), Stephanie Levasseur (Baltimore Co.) , Kate Martin (Montgomery Co), Mary Jo Lazun (Charles Co.), Joan Bellistri (Anne Arundel Co.) Florence Barnes (Carroll Co.)

Guest: Siobhan Madison, Civil Justice

Welcome by the Director of Court Operations, AACC
Nancy Faulkner, Director of Court Operations

Opportunity for Collaboration – Civil Justice, Inc.
Siobhan Madison, Civil Justice, Inc. Project attorney

Basics:
- 501(c)(3)
- Mission Economic Justice
- Grant Funded by Maryland Judiciary
- Target clients who do not qualify for legal aid
- Offers full scope representation in areas of consumer law, housing (landlord-tenant and foreclosure)
- Offers limited scope representation in areas of consumer law and family law

Limited Scope Representation
- The client pays for discrete services
  - Flat fee per service, no retainer
  - Detailed retainer agreement
  - Works best at the beginning of the legal process
  - The client remains “self-represented.”
- Civil Justice provides a network of attorneys who take limited scope cases
  - Set suggested fee per task, i.e., assistance with discovery, settlement agreement, drafting or answering a petition
  - Key: informed consent by the client
  - Limited scope representation does not mean inferior quality
  - No income verification but checks to see if there a means to pay
- Support for Attorneys
Training on what to expect
• Referrals
• Detailed sample retainer agreements
• New rules enable limited appearance

For Clients
• Reduced cost
• Great for DIYers
• Clients know exactly what they are paying for and what the attorney does and what they are required to do

For Courts
• Higher quality of court filings
• Self-represented understand the court process

For Law Librarians
• Important referral source
• Know patrons will receive quick turnaround from intake to discussion with an attorney
• Provide legal research assistance to both attorneys and clients
• Librarians as the bridge between client and attorneys

**Update on the Maryland Law Public Librarian Training Program**
Catherine McGuire, Maryland State Law Library

• PowerPoint being updated for each class. Catherine keeping all versions
• Updated web site at MSLL for Public Librarians at https://www.lawlib.state.md.us/audiences/publiclibrarytoolkit.html
• Based on information from Siobhan Madison update class PowerPoint to expand limited scope representation
• Looking to expand modeling examples.

**Greater eBook Availability**
Steve Anderson, Maryland State Law Library

• West Academic online titles are now in the MSLL catalog

**News of Committees and Groups**
Mary Jo Lazun, Charles County Public Law Library, Director
Equity Committee not meeting until September

Joanie Bellistri, Anne Arundel County Public Law Library, Director
Court Access and Community Relations

• Committee working on update to Judiciary’ strategic plan
• Working on getting courts ASL laptops
• Discussion on the upcoming, 2018 Self-Help Center Provider Conference. CCLLD eager to participate. Important to let people know what we can do and how we can help other providers
Round Robin: News of Conference Libraries

CMCLLD Members

Judy Lohman
Frederick County
- Library collection review and old materials removed with assistance from Kate Martin.
- New combined District and Circuit Court Self Help Center coming soon
- Staffed with Paralegal

Kate Martin
Montgomery County
- Gate with people counter
- Added microfilm digital printer
- 98% of renovation done

Joanie Bellistri
Anne Arundel County
- Anne Arundel County
- New mdcourts.gov email address
- Canceled West LMA, huge increase in book costs, $900 for one volume of the MLE
- Using LexisNexis books for training

Tonya Baroudi
Prince Georges County
- Everyday Law Series
- Programs on Estate Planning
- Doing Court House tours.

Florence Barnes
Carroll County
- MDEC training very helpful. Working with attorneys to get signed up
- MDEC kiosk access is very helpful

Steve Anderson
MSLL
- Replacing library admin position with a web services librarian
- HR audit of staff positions

Mary Jo Lazun
- Charles County
- Library cleanup coming soon along with new furniture

Upcoming speakers and initiatives
Kate Martin, CMCLLD Chair

Next speaker Dave Panzer of Md Pro Bono at Montgomery County