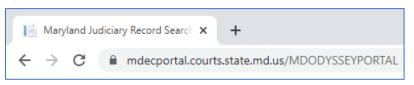


1. Open your web browser and navigate to the **Maryland Judiciary Record Search Portal**. (https://mdecportal.courts.state.md.us/MDODYSSEYPORTAL).



2. Click Register / Sign In on the top right of the page. Click Sign In.



3. Enter your Email and Password. *Note: If you do not have an account, see the Register to View a Case guide*.

• Please sign in to continue	
Email	
Email	
Password	
Password	
Sign In	

4. You know you have logged in when your name appears in the upper right of the screen.





5. Click **Smart Search** to begin searching for your case documents. **Note:** You will only be able to see documents for cases in which you are a party.

If you are a party (a victim or	other witness is NOT a party) in a case you may view cases and documents electronically. Attorneys must register with
	for e-filing. Self-represented litigants should contact the court for access instructions.
Maryland Judiciary Record S (upper right of the screen) to	earch is for Attorneys or Case Parties to view case information and non-confidential document images. Please sign in continue.
Others requiring case inform	ation should use CaseSearch. Click here.
and systems they manage. T	iary strives to protect the integrity of the information regarding the cases and respective parties stored in the application o further that cause, the Maryland Judiciary has implemented CAPTCHA technology to confirm users are not robots or en using the Odyssey Portal.

6. Enter case information, including a case number or name of a party. You may need to click the reCAPTCHA box next to **I'm not a robot** if it appears. Click **Submit** to search.

Smart Search		*Required
Search Criteria		2
* Enter a Record Number of	er Name in Last, First Middl	e Suffix Format
i'm not a robot	reCAPTCHA Briany - Terre	
Clear		Submit
Advanced Filtering Options -		

 You may also click the Advanced Filtering Options link to add other criteria to your search, including Court location, Citation number, Attorney name, Judgment type, or Protection order type.

Required	General Options Party Search Criteria Case Search Criteria
, 📫	
,	Case Search Criteria
	Judgment Search Criteria
	Protection Order Filters
	Back to top
ubmit	
u	ibmit

8. Your case shows the case number, type of case, file date, location, and party type in a list when you search. Click on the case number for the specific case to view documents.

		0				2			
		Smart Sea	irch			Search Results			
									Print
Cases									
Case Number	~	Style / Defendant	~	<u>File Date</u> ▼	~	Location	~	Party Type	~
		Test, Test		03/02/2022		Anne Arundel Circuit Court		Defendant	



9. The case details screen shows you case information, the parties to the case, charges (if it is a criminal case), events and hearings that have taken place in the case, and the documents filed into the case.



10. Notice the page direction on the right side of the case detail page. There are two (2) ways to view the case documents: 1) By event or hearing (**Events and Hearings**) and 2) In a list (**Documents**).

	Print	
	Case Information Party Charge Events and Hearings Documents	←
	Back to top	

11. Scroll down to the subheading Events and Hearings. Click on an event or hearing.



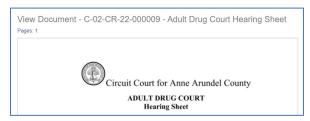
12. The event or hearing expands to show additional information. Sometimes, documents are attached to a hearing or incident. Click **View Document** next to the title of the document you wish to view.







13. The new page shows the title of the document and the document itself.



14. Scroll to the bottom of the document and click **Download Document** to download a PDF copy of that document.

Pages: 1	Download Document
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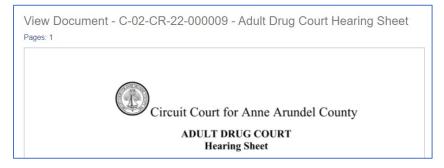
15. Alternatively, scroll down to the **Documents** subheading.

Documents	
View Document	Criminal Indictment
View Document	Financial Statement
View Document	Adult Drug Court Hearing Sheet

16. All case documents are listed in the **Documents** section without ordering by event or hearing. Click **View Document** next to the title of the document you wish to view.



17. The new page shows the title of the document and the document itself.





18. Scroll to the bottom of the document and click **Download Document** to download a PDF copy of that document.

